

**CHS Student Discipline Matrix 2016-2017: This is not an all-inclusive listing of offenses of misconduct.
Disciplinary Actions may skip steps based on severity of the offense.**

Misconduct

Infraction	Definition	1st Offense	2nd Offense	3rd Offense	4th Offense
Disrespectful Behavior	Exhibiting lack of respect; rude and discourteous behavior.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Failure to follow teacher directive	A student does not comply with a teacher's request or direction.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Failure to identify self	Refusal to state one's name when requested by an adult or stating a false identification.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Profanity	Use of offensive language or obscenities	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Unsafe behavior	Any behavior that could intentionally or unintentionally harm someone.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Harassment	Behavior that is unwelcome and personally offensive, which fails to respect the rights of others.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Public display of affection	Holding hands is ok. Kissing or extreme physical contact is not.	Warning	1 lunch detention	3 lunch detentions	1 Day ISS
Food/Drink violation	Food & drinks should not be eaten in the classroom. Water is acceptable to drink in the classroom.	Warning	1 lunch detention	3 lunch detentions	1 Day ISS
Cheating/Plagiarism	The copying of assignments, tests, or quizzes from the work of another or using unauthorized materials.	Loss of Credit on assignment at a minimum.	Progressive consequences	Progressive consequences	Severe disciplinary actions will be taken if a student is found in possession of protected teacher materials

Procedural Misconduct

Infraction	Definition	1st Offense	2nd Offense	3rd Offense	4th Offense
False notes/calls	Related to excusing an absence or tardy. This also refers to any type of parent note requiring a signature.	1 Day ISS	O.S.S.	O.S.S. and meeting with parent.	O.S.S. and meeting with parent.
Hall pass violation	Student in the hallway without an approved hall pass.	1 lunch detention	3 lunch detentions	1 Day ISS	O.S.S. and meeting with parent.
Parking violation	Vehicle without a parking sticker or parked somewhere other than the defined student parking lot.	\$5.00 Ticket issued by the school. Must be paid within one calendar week.	\$5.00 Ticket issued by the school. Must be paid within one calendar week.	1 Day ISS	Loss of Parking Privileges, O.S.S. and meeting with parent
Skipping class	Not attending class without permission. Leaving class without permission.	1 lunch detention	5 lunch detentions	1 Day ISS	Progressive discipline/ Behavior contract
Tardiness to a particular class	A student not in the room ready to begin when the class is scheduled to start.	Warning given by the classroom teacher	2nd Warning & Parent Contact by teacher	1 lunch detention	Progressive discipline
Personal Communication Devices	Cell phones and other PCD's are to be stored in a student's locker during the day and may be used only in the cafeteria during a student's designated lunch period.	PCD taken until the end of the school day and 1 lunch detention.	Parent must pick up PCD at school and a 1-hour after school detention.	Parent must pick up PCD at school, 1 Day ISS, and PCD must be turned into the office for 5 school days.	Progressive discipline to include a minimum of 1 day ISS.
Dress code violation	Students must follow dress code as defined in student handbook.	Warning and change into approved clothing.	Change clothes and 1 lunch detention	Change clothes and 5 lunch detentions	Parent Meeting and progressive discipline.

Gross Misconduct

Infraction	Definition	1st Offense	2nd Offense	3rd Offense	4th Offense
Physical Assault	Physical Assault - Depending on the severity of the assault, immediate expulsion may occur.	3 days OSS minimum	5 – 180 days OSS	Progressive discipline	Progressive discipline
Insubordination	Refusal to follow directions from CHS Staff.	1 Day ISS	1 day OSS	3 days OSS + meeting with parent	3 days OSS + probationary contract. Meeting with parent.
Profanity directed toward an adult	Use of profane language toward an adult authority figure.	3 days of OSS	5 days of OSS and parent meeting	10 days of OSS and behavioral plan	Progressive disciplinary actions
Gross Disrespect	Repeated violations of a code of conduct, excessive referrals, or severely rude or offensive behavior.	1 day OSS	3 days OSS	3 days OSS + meeting with parent	3 days OSS + probationary contract, meeting with parent.
Fighting	Any student who has an opportunity to walk away from a potential fight and chooses to participate.	3-180 days OSS	5-180 days OSS	10 – 180 days OSS	Progressive disciplinary actions