



LEGG MIDDLE SCHOOL

175 Green Street
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(517)-279-5940

Welcome to Legg Middle School

On behalf of the Legg Middle School Staff, we are excited to welcome you to the 2022-23 school year. LMS offers a variety of academic, elective, athletic, and extra-curricular activities, and we encourage students to get involved in student life at LMS. Students who choose to attend school regularly, to engage in their classes, and who become involved in clubs and activities will also perform better academically.

Respect, Responsibility, and Safety are the cornerstones of our Cardinal Pride program, which drives our school culture. Our commitment to building positive relationships helps provide a safe environment where students are able to grow academically, socially, and emotionally.

We are honored to have you with us for a joint adventure in middle school!

Thank you for the opportunity for us to share our world with you!

Educationally yours,

The Legg Middle School Staff



Fight Song

We're Loyal to you ~ CHS
We're fighting for you ~ CHS
We'll back you to stand against the best in the land
For we know you have sand CHS ~ RAH, RAH
So smash that blockade ~ CHS
Go dashing ahead ~ CHS
Our team is our main protector
On boys, for we expect a victory from you CHS.

Fling out the dear old flag, the red and the white,
For we we'll always fight with all of our might.
And when our team goes out there ready to fight,
We'll yell for our high school, Os-kee-wa-wa.
We have a school that's quite the best in the land
For honest learning and for labor we stand,
And unto you we pledge our heart and hand,
Dear CHS, we're all for you, FIGHT!

Legg Middle School
School-Parent Involvement Compact

A Learning Partnership

This is a written agreement expressing our support of your child's education. It is our goal to increase student achievement and social development. It is our belief that student performance will improve as a result of our cooperative efforts and it is essential that each person commits to accept his/her responsibilities.

Parent/Guardian Commitment: *I want _____ to reach their potential and I commit to do all of the following:*

- Ensure my child is ready to learn.
- Insist upon regular, on-time attendance.
- Review homework assignments and offer assistance when needed
- Attend meetings and activities relating to the success of my child.
- Maintain communication between home and school by using tools such as: planner, email, phone and Skyport.
- Support the Cardinal Pride Behavior System.
- Encourage my child's participation in extra-curricular activities.
- Attend parent-teacher conferences.

Parent Signature: _____

Student Commitment: *I know my education is important and though my teachers, parents, counselors and the administration are here to help me, my education is my responsibility. I commit to do all of the following:*

- Arrive on time and ready to learn each day with the necessary materials.
- Show respect at all times to everyone and their property.
- Follow all of the school rules and guidelines of the Cardinal Pride Behavior System.
- Pay attention in class and participate in class discussions.
- Complete all classroom lessons and homework on time and to the best of my ability.
- Participate in extra-curricular activities.
- Personal Goal(s): _____

Student Signature: _____

Teacher Commitment: *I want all students to reach their full academic potential: I commit to do all of the following:*

- Maintain communication between home and school by using tools such as: planner, email, phone and Skyport.
- Follow the guidelines of the Cardinal Pride Behavior System.
- Recognize and support each student's individual needs.
- Provide support for student achievement through quality teaching and leadership.
- Teach effective study skills and strategies to ensure retention of learning.
- Notify the parent/guardian when an academic problem develops and provide feedback.
- Provide timely feedback to monitor student progress in parent friendly language.
- Encourage student participation in extra-curricular activities.
- Use PLC time to identify areas of instructional and curricular needs.

Administration Commitment: *I want all students to reach their full academic potential: I commit to do all of the following:*

- Provide access to necessary academic support to bridge any possible achievement gaps.
- Develop a friendly, caring and safe educational environment via the Cardinal Pride Behavior System.
- Encourage parent and community involvement.
- Promote positive decision-making through leadership and Professional Learning Communities.
- Encourage and support student participation in extra-curricular activities.
- Recognize and support each student's individual needs.
- Provide regular communication between school and home.

This compact was created through collaboration among the School Improvement Team, LMS staff, parents and administration. Team meetings, emails and phone contacts during March 2013 led to the development of the compact. The compact was revised through the same manner in November 2014. This compact will continue to be reviewed by a team of parents, staff and administration.

RESPONSIBLE THINKING PROCESS

Legg Middle School Responsible Thinking Process (RTP)

Students have the right to learn and teachers have the right to teach in a safe and orderly environment.

Purpose

In order to reach our goal of reducing classroom and hallway disruptions and to ensure a safe and orderly learning environment for all children, the Responsible Thinking Process (RTP) is being used throughout Legg Middle School. RTP is a discipline process that teaches students how to respect the rights of others, take responsibility for themselves, think on their own and problem solve. RTP is a tool for our students and staff to employ in order to facilitate growth and learning in a consistent and safe environment. Through the use of the Responsible Thinking Process, students will learn and be asked to self-regulate their behavior.

A component of RTP is the Responsible Thinking Classroom (RTC). This classroom is designed to allow students to reflect upon their behavior and develop strategies to handle the situation in a more appropriate and respectful manner. If a student chooses to disrupt the classroom, he/she will be asked the RTP questions. If a student continues to disrupt, he/she has chosen to go to RTC and follow the process. While in RTC, the student will work with the RTC coordinator to develop a plan to resolve the problem. After an acceptable plan is written and a commitment is made to resolve the issue, the student will negotiate with the teacher to get back in the classroom. It is the student's responsibility to meet with the teacher to negotiate. If a student chooses to be disruptive while in RTC, he/she has chosen to go home. If there are continued problems with disruptive behavior, an intervention meeting will be called. An intervention meeting may include the student, parents, and appropriate staff. The primary purpose of this meeting is to discuss the problem(s) and to formulate strategies that will help the student become more successful. The intervention meeting is an attempt to inform parents and provide students with every opportunity to succeed.

The third and fourth time a student chooses RTC in a year, students will be assigned a silent supervised lunch (SSL).

The fifth time a student chooses RTC in a year, we may set up an intervention meeting with staff, parents, and the student.

The sixth and seventh time a student chooses RTC will result in a 2 hour detention.

Each additional time a student chooses RTC, it will result in an administrative referral.

For each RTC visit from the classroom, parents will be notified by the assigning teacher. Students are expected to be committed to solving their problem/conflict. It is our expectation that students choosing RTC will make a concerted effort to return to the classroom by the next day. Students not able to return to class within a timely manner will face additional consequences. If a student fails to follow the process with their teacher, the student will be issued progressive consequences.

What is the parent's role in the Responsible Thinking Program?

It is important that parents understand the theory behind the program, the mechanics of the program and that it is a process. Many students are accustomed to being told what to do and, at first, will find the thinking process difficult and uncomfortable. In addition, many adults are used to "telling" rather than using questions to simulate problem solving in students. Therefore, being proficient in using the Responsible Thinking Process requires a learning process for teachers, parents, and students. Parental support and understanding is vital to its success and ultimately to the success of our students.

For more information regarding the Responsible Thinking Process, visit their website at: <http://www.responsiblethinking.com>

SCHOOL DAY

The school day will consist of six periods of academic instruction and focus hour. Monday/Tuesday/Thursday/Friday classes will begin at 7:35 a.m. and conclude at 2:35 p.m. Wednesday classes are scheduled from 7:40 – 1:20. A passing period is included between classes.

TELEPHONE CALLS/STUDENT PHONE

Students will have access to a telephone in the main office only for school related business. Students who use the telephone must have a phone pass from a staff member and must sign in. Incoming calls must be urgent and very important; otherwise no message will be relayed to the student.

TEXTBOOKS

Textbooks are provided without charge to students. However, responsibility for care of the texts issued is that of the student. Lost books or damage that is considered in excess of normal wear necessitates the assessment of a replacement cost or fine.

TORNADO PROCEDURE

Schools are among the first places to be notified of tornado conditions. The parents should not call the schools. The lines of communication should be kept open. During a TORNADO WATCH, the students will be dismissed at the regular time. In case of a TORNADO WARNING, the students will not be dismissed until the all clear signal is given. In cases of TORNADO WARNINGS, the students will be moved to the safest predetermined places in respective buildings.

VISITORS

Upon entering the building, all visitors must report to the main office and sign in. Visitors will be given a visitor's badge to wear until the visitor signs out. Parents are encouraged to visit the school. We require advanced notification should parents wish to visit their child's classroom. Visits by students of other schools or siblings will not be allowed, and parents are not allowed to eat in the cafeteria. With prior notification, other arrangements will be made.

The committee may also allow the parent, adult student, or emancipated minor to propose conditions as part of the request for reinstatement.

The Board shall make its decision no later than the next regular Board meeting following the committee's submission of its recommendations. The Board's decision shall be final and not subject to appeal.

In the event a student who has been permanently expelled from another school district and requests admission to this district, the Board shall, in making its decision:

1. Follow the same procedure it has established in the reinstatement of a student.
2. Rely upon the recommendation of the Superintendent.

The Superintendent shall ensure that Board policies and district guidelines regarding a student's rights to due process are adhered to when dealing with a possible expulsion under this policy.

STUDENT ACTIVITIES

DANCES

All Legg Middle School students may attend school dances. Students who wish to attend school dances must be in good behavioral standings. Administration reserves the right to refuse admittance to school events.

FUND RAISING BY CLASSES AND ORGANIZATIONS

All fundraising in school must be approved by administration.

HONORS CEREMONY

In the spring of each year, awards will be presented to students who have achieved outstanding grades academically. The day/night is for both parents and students and is open to the public. Many special awards are presented to students who have demonstrated educational excellence.

Students are encouraged and rewarded for high academic performance. The criteria for receiving an award at the Honors Ceremony are as follows:

1. A or A- for all three quarters/report cards
2. 95% of homework completed

WEB—WHERE EVERYONE BELONGS PROGRAM

The WEB program gives 8th grade students an opportunity to apply to become a 6th grade mentor. Mentors support 6th grade students in the transition to middle school. WEB begins with the 6th grade orientation, and throughout the year provides opportunities for mentors to check in with students, to discuss academics, to offer social-emotional support, and take part in school-sponsored social activities.

PERFECT/OUTSTANDING ATTENDANCE

Students who have not missed one class period over the course of the school year, or been tardy, will be recognized with a PERFECT ATTENDANCE AWARD. Students who have not missed more than five class periods over the course of the school year will be recognized with an OUTSTANDING ATTENDANCE AWARD.

POSITIVE BEHAVIOR SUPPORTS

School-wide Positive Behavior Supports (PBS) is a proactive, team-based framework for creating and sustaining safe and effective schools. Emphasis is placed on prevention of problem behavior, development of pro-social skills and the use of data-based problem solving for addressing existing behavior concerns. PBS increases the capacity of schools to educate all students utilizing research-based school-wide, classroom and individualized interventions.

Legg Middle School has named the PBS program “Cardinal Pride”. Cardinal Pride recognizes and rewards students who exhibit and adhere to the established expectations of Being Respectful, Being Responsible and Being Safe.

STUDENT COUNCIL

The students help govern themselves through the Student Council. The organization consists of officers and representatives from each of the grade levels. The Council meets on a regular basis and plans social activities for the student body. This includes dances, candy sales, Appreciation Week, Honors Night, etc.. All student council meetings are closed to students, but suggestions are welcomed through the representatives.

CLUBS:

Various clubs are offered yearly by staff, which may include, but are not limited to: Chess Club, Youth in Government, Science Olympiad, Quiz Bowl, 6th Grade Running Club, Robotics, and Coding Club. Advisors will communicate academic and behavior requirements to participants and parents. Violations of expectations may result in removal from the club.

STUDENT ACTIVITIES AND ATTENDANCE

A student must be in school all day in order to practice for or participate in student activities. If a student misses a class, he/she will be prohibited from participating in school activities. We recognize that there may be extenuating circumstances in some cases regarding an absence. In such cases, the Principal or Assistant Principal may make exceptions. Students on suspension MAY NOT participate in school activities during the period of suspension.

PARENT/GUARDIAN and STUDENT SIGNATURES:

My student and I have reviewed the student agenda and understand the importance of creating a safe and respectful environment in our school:

PARENT/GUARDIAN SIGNATURE: _____

STUDENT SIGNATURE: _____