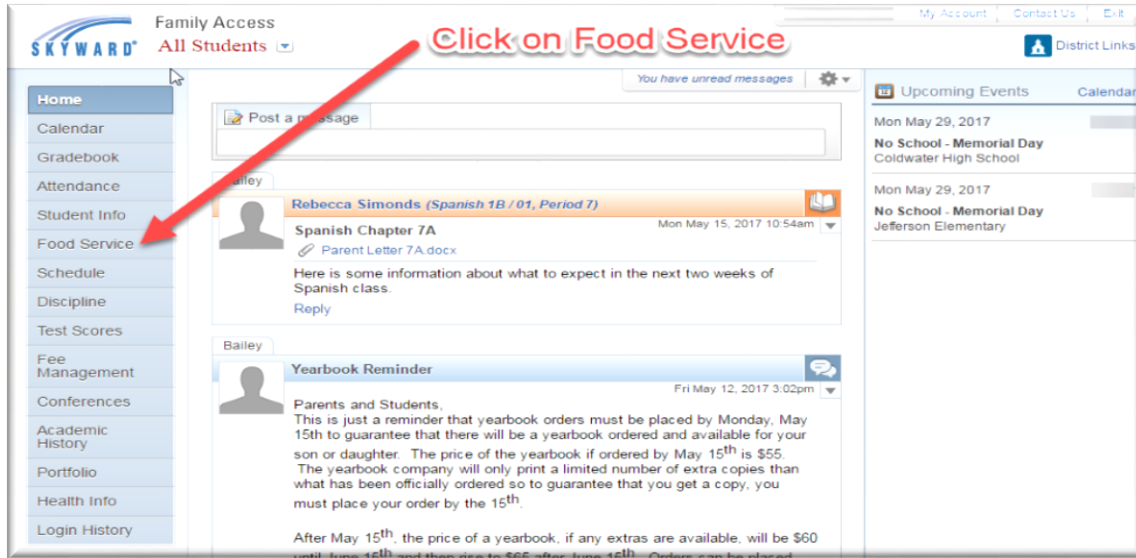
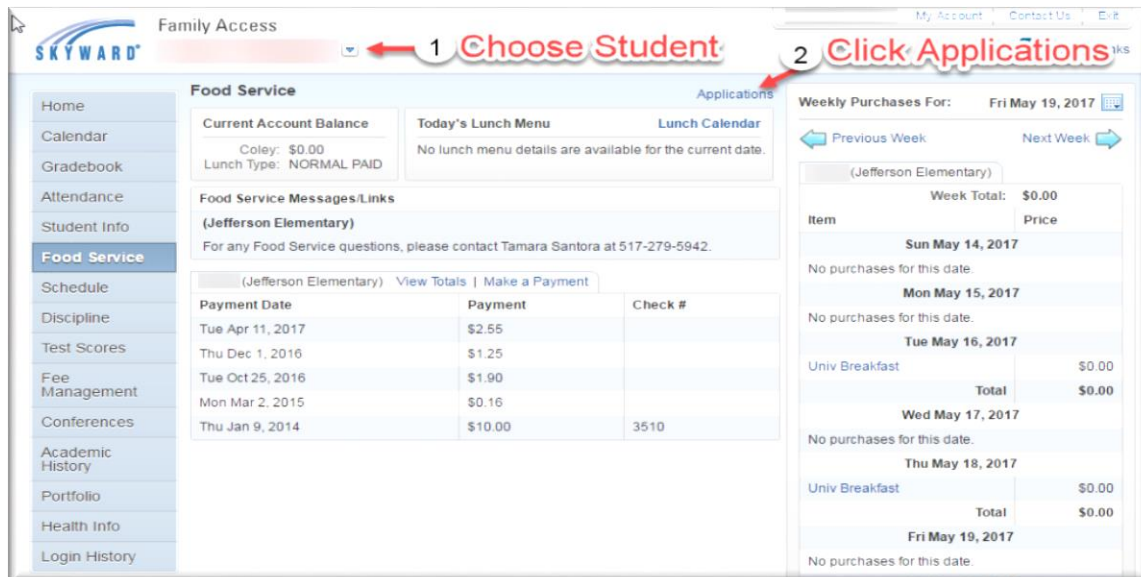


FOOD SERVICE FREE/REDUCED APPLICATION PROCESS

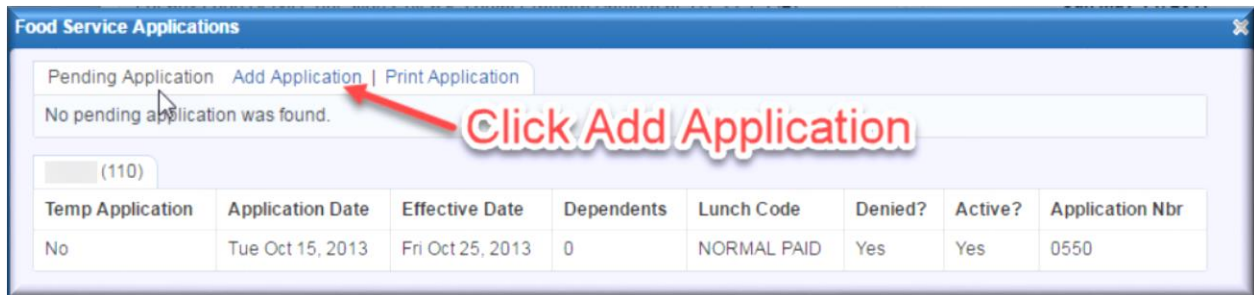
1. Log in to your Family Access account by going to the Coldwater Community Schools homepage, <http://www.coldwaterschools.org> , click on “For Parents” and select “Skyward Login”.
2. Once logged in, Click on the “Food Services” tab as shown below.



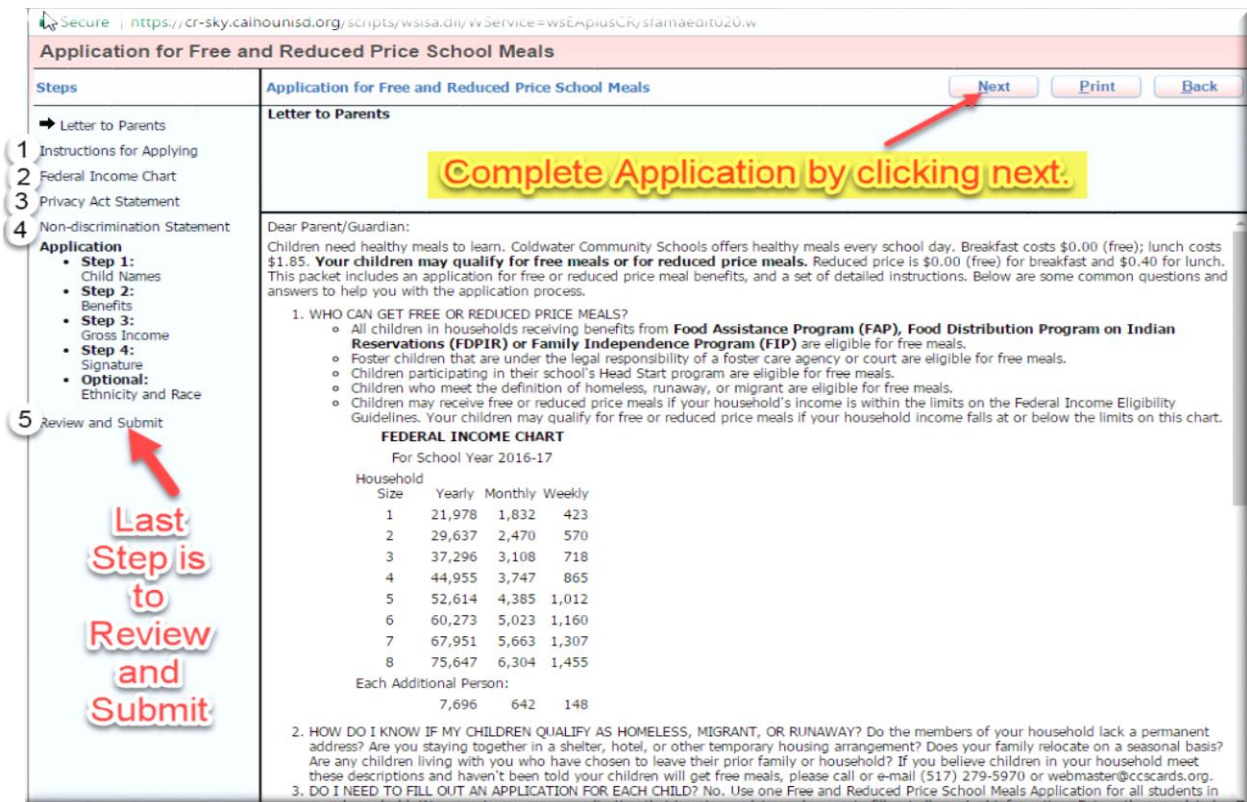
3. Choose your student that you wish to create the free/reduced application for (Step 1 below).
4. Click on “Applications” (Step 2 below)



- Click on “Add Application”. You will see any applications you have already submitted on this page.



- Follow steps 1 – 5 on the left. During Step 5, you will “Review and Submit” your free/reduced application.
- Complete your free/reduced application by selecting the “Next” button.



NOTE: Only 1 Application per family is needed