

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD AUGUST 24, 2020, AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT THE ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN, WITH ONLY THOSE PHYSICALLY IN ATTENDANCE AS REFERENCED BELOW. THE REGULAR MEETING WAS PRESENTED TO MEMBERS OF THE PUBLIC ELECTRONICALLY PURSUANT TO EXECUTIVE ORDER 2020-154 THROUGH ZOOM WITH IDENTIFICATION NUMBER 810-1269-5761.

**BOARD MEMBERS PRESENT:** Steve Rutz, Nick Krzeminski, Kate Frederick, Ron Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake, Jr.

**ATTENDANCE**

**BOARD MEETING ABSENT:**

**OTHERS IN ATTENDANCE:** Terry Ann Whelan, Superintendent; Heather Harvey, Executive Secretary

\*In consideration of the health and safety concerns relative to COVID-19, this meeting was presented to the public virtually, via ZOOM. The meeting was called to order at 6:01 p.m. The pledge was conducted and attendance called and recorded as noted above. All district administrators, as well as several other district employees and community members connected through a ZOOM Meeting link that was published on our website.

**ZOOM MEETING**

President Lake made the request for public participation. No public participation requests were made.

**REQUEST FOR PUBLIC PARTICIPATION FORMS**

Minutes of the Special Meeting held on August 13, 2020 were given consideration for acceptance and approval.

**APPROVAL OF MINUTES: 8/13/2020**

MOTION was made by Member Lanford and supported by Member Rutz, that the Board of Education approves the minutes of the Special Meeting held on August 13, 2020, as submitted. Resolution approved unanimously.

President Lake called for additions or deletions to the current agenda. Superintendent Whelan noted an addition to the personnel recommendations report of the consent agenda. The revised report was presented at the table. Agenda approved as amended.

**ADDITIONS/DELETIONS TO THE AGENDA**

President Lake called for communications. No communications were reported. Superintendent Whelan presented the personnel report in its entirety, including the additional personnel recommendation to accept the resignation of 4<sup>th</sup> Grade Teacher, Brian Phelps. MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the following recommendations:

**CONSENT AGENDA AMENDED AND APPROVED**

the administrative recommendation to employ Kayla Sellers for the secondary English teaching position at CHS, effective the 2020-2021 school year; the resignation of Anna Brewer from the Lead Teacher position at Kinder Learning Academy, effective immediately upon board approval;

**K. SELLERS**

**A BREWER**

\*\*the resignation of Brian Phelps from the full-time teaching position at Lakeland Elementary, effective

**B. PHELPS**

immediately upon board approval;  
 the resignation of Vicky Velting from the part-time Supervisor position at Jefferson Elementary, effective immediately upon board approval;  
 the resignation of Chris Howell from the part-time Library Clerk position at Max Larsen Elementary, effective immediately upon board approval;  
 the resignation of Anisa Abdulla from the part-time ELL Support position at Lakeland Elementary, effective immediately upon board approval;  
 the administrative recommendations for the following extra duty position as outlined below:

<u>NAME</u>	<u>POSITION</u>
Gina Papineau	Class of 2023 Advisor (split)
Cody Fishell	Class of 2023 Advisor (split)/
Becky Heaton	Class of 2024 Advisor (split)
Becky Simonds	Class of 2024 Advisor (split)
Kelsey Closson	Varsity Volleyball
Lauren Dibert	JV Volleyball
Kaitlyn (Clark) Brock	Freshman Volleyball
Ken Delaney	Boys Soccer
Daniel Aburto	JV Boys Soccer
Jim Billsborrow	Varsity/JV Cross Country
Nathan Waterbury	Boys Varsity Tennis
John Petzko	Girls Varsity/JV Golf
Aaron Ulrich	Girls Varsity Swim
Jon Marsh	Girls Varsity Dive
Larry Knauss	Volleyball 7 <sup>th</sup> Grade (A)
Rachel Foley	Volleyball 7 <sup>th</sup> Grade (B)
Leandra Seams	Volleyball 8 <sup>th</sup> Grade (A)
Amy Pool	Volleyball 8 <sup>th</sup> Grade (B)
Danielle Kelly	LMS Cross Country

Discussion ensued.  
 Resolution approved unanimously.

President Lake called for Board Committee Reports.  
 Superintendent Whelan shared that the Policy Committee recently met to review and discuss the policy updates from NEOLA relative to Title IX.  
 Superintendent Whelan further reported on each of the action items on the agenda.  
 Discussion ensued.

President Lake presented the recommendation to approve Coldwater Community Schools Return to Learn plan.  
 MOTION made and supported by Members Dean and Rutz that the Board of Education approves the second reading of the new and revised board policies, as submitted and are hereby adopted.  
 Discussion ensued.  
 Roll call vote taken.  
 Yeas: Members Holbrook, Rutz, Dean, Lanford, Krzeminski, Frederick, Lake  
 Nays: None  
 Resolution passed unanimously.

President Lake presented the first reading of new and rescinded policies.  
 MOTION made and supported by Members Lanford and Krzeminski that the Board of Education

V. VELTING  
 C. HOWELL  
 A ABDULLA

G. PAPINEAU  
 C. FISHELL  
 B. HEATON  
 B. SIMONDS  
 K. CLOSSON  
 L. DIBERT  
 K. BROCK  
 K. DELANEY  
 D. ABURTO  
 J. BILLSBORROW  
 N. WATERBURY  
 J. PETZKO  
 A ULRICH  
 J. MARSH  
 L. KNAUSS  
 R. FOLEY  
 L. SEAMS  
 A POOL  
 D. KELLY

BOARD COMMITTEE  
 REPORTS/  
 SUPERINTENDENT  
 REPORT

ACTION ITEMS:  
 SECOND READING  
 AND ADOPTION OF  
 NEW AND REVISED  
 POLICIES –  
 APPROVED

FIRST READING OF  
 NEW AND

acknowledges the recommendation of the first reading of the new and rescinded board policies, as submitted.

Discussion ensued.

Yeas: Members Krzeminski, Frederick, Lanford, Holbrook, Rutz, Dean, Lake

Nays: None

Resolution passed unanimously.

**RESCINDED  
POLICIES –  
APPROVED**

President Lake presented the recommendation to approve the 2020-2021 Individual Employment Contracts.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the 2020-21 individual employment contracts for the following individuals as presented:

**RECOMMENDATION  
TO APPROVE 2020-  
2021 INDIVIDUAL  
EMPLOYMENT  
CONTRACTS –  
APPROVED**

- Accounts Payable/Accounting Assistant (Erin Regan)
- Administrative Assistant (Heather Harvey)
- Athletic Secretary (Rachel Foley)
- Athletic Trainer (Philip Herman)
- Director of Video Services (Sean Watson)
- Building and Grounds Maintenance Director (Howard “Buzz” Sharpley)
- Grounds/Maintenance Support (Jon Marsh)
- Maintenance/Grounds Support (Daniel Ellerby)
- Maintenance/Grounds Support (Nicholas Kanouse)
- Maintenance/Grounds Support (Leroy Stanton)
- Kinder Learning Academy (KLA) Caregiver (Danita Flint)
- Lead Mechanic (Jesse Barrow)
- Payroll Manager (Luann Massey)
- Pupil Accounting Coordinator (Michelle Burkhardt)
- Transportation Supervisor (Holli Muckel)
- Payroll Assistant (Stacy Harris)

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Krzeminski, Rutz, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the request to approve the 2020-2021 Coldwater Schools’ Athletic Handbook.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the 2020-2021 Coldwater Schools’ Athletic Student Handbook, as presented.

Resolution passed unanimously.

**REQUEST TO  
APPROVE 2020-2021  
COLDWATER  
SCHOOLS’ ATHLETIC  
HANDBOOK -  
APPROVED**

President Lake presented the recommendation to approve the boys’ locker room bids for Coldwater High School.

MOTION made and supported by Members Lanford and Dean that the Board of Education authorizes Owen-Ames-Kimball Co. to issue Letters of Intent, in the amount indicated, to contractors and suppliers listed above, pending confirmation that all requirements of the Contract Documents have been met, and,

that upon receipt by Owen-Ames-Kimball Co., of the appropriate documentation, contracts be awarded to these contractors and suppliers by Coldwater Community Schools.

**RECOMMENDATION TO  
APPROVE THE BOYS  
LOCKER ROOM BIDS  
FOR COLDWATER HIGH  
SCHOOL - APPROVED**

Discussion ensued.

Roll call vote taken.

Yeas: Members Lanford, Dean, Rutz, Frederick, Holbrook, Krzeminski, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to purchase three (3) new general education school buses.

MOTION made and supported by Members Krzeminski and Dean that the Board of Education approves the purchase of three (3) 2020, 77 passenger General Education Buses at a cost of \$90,430 each from MidWest Transit Equipment as submitted. Two (2) buses will be paid from Bond Funds and one (1) bus will be paid out of the General Fund.

Discussion ensued.

Roll call vote taken.

Yeas: Members Rutz, Krzeminski, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDTION TO  
PURCHASE THREE  
(3) NEW GENERAL  
EDUCATION SCHOOL  
BUSES – APPROVED**

President Lake presented the request to adopt the revised 2020-2021 school year calendar.

MOTION made and supported by Members Lanford and Rutz that the Board of Education approves the revised 2020-2021 school-year calendar resolution, with a post- Labor Day start date as submitted, and assuring compliance with Section 1284 (MCL 380.1284(1) of the Revised School Code dictating the number of pupil instruction days and clock hours.

Discussion ensued.

Roll call vote taken.

Yeas: Members Lanford, Dean, Rutz, Frederick, Holbrook, Krzeminski, Lake

Nays: None

Resolution passed unanimously.

**REQUEST TO ADOPT  
REVISED 2020-2021  
SCHOOL YEAR  
CALENDAR –  
APPROVED**

President Lake presented the request to approve the purchase of classroom furniture.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the bid from KI Furniture for the following locations for an amount not to exceed;

Legg Middle School	\$10,053.72
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Max Larsen Elementary	\$13,235.60
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Discussion ensued.

Roll call vote taken.

Yeas: Members Dean, Holbrook, Krzeminski, Rutz, Frederick, Lanford, Lake

Nays: None

Resolution passed unanimously.

**REQUEST TO  
APPROVE PURCHASE  
OF CLASSROOM  
FURNITURE –  
APPROVED**

President Lake presented the COVID-19 Board Resolution.

MOTION made and supported by Members Lanford and Frederick that the Board of Education adopts the COVID–19 Board Resolution allowing the temporary suspension of policies, rules and handbooks so to be consistent with Executive Orders and our schools' preparedness and response plans that are

**COVID-19 BOARD  
RESOLUTION –  
APPROVED**

developed in compliance with Executive Order 142.

Discussion ensued.

Roll call vote taken.

Yeas: Members Holbrook, Rutz, Dean, Lanford, Krzeminski, Frederick, Lake

Nays: None

Resolution passed unanimously.

President Lake made the following announcements:

**ANNOUNCEMENTS**

1. The next Regular Meeting of the Coldwater Board of Education will take place on September 28, 2020, at 6:00 p.m. at the Administrative Service Center.

Special Meeting adjourned at 6:30 pm.

**ADJOURNMENT**

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Clair Dean, Secretary  
Board of Education

Heather M. Harvey, Executive Secretary