

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD SEPTEMBER 26, 2022 AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

BOARD MEMBERS PRESENT: Bob Steel, Kate Frederick, Ronald Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake, Jr.

ATTENDANCE

BOARD MEETING ABSENT: Kristin Lyon-Welch

OTHERS IN ATTENDANCE: Terry Ann Whelan, Superintendent; Heather Harvey, Rachelle Roby, Penny Brockway, Julie Slusher, Bill Milnes, Todd Farmer, Gary Dancer, Adam Supianoski, Lindsey Dixon, Susan Mueller, Kayla Trnka, Julie Farmer, Penny Dewitt, CeCe Dewitt, Jim Billsborrow, and others

Member Lake brought the Regular Meeting to order at 6:01 p.m.

CALL TO ORDER

Pledge to the flag was conducted. Roll call for attendance of the board was taken as recorded above.

PLEDGE TO FLAG AND ATTENDANCE

President Lake called for Nice Job Notices and Building Program Highlights.

NICE JOB NOTICES AND BUILDING/PROGRAM HIGHLIGHTS

- Superintendent Terry Whelan presented the Nice Job Notices report in its entirety, which recognized Samantha Epp, Ana Rodriguez, and Sana Alisaid of Max Larsen Elementary for creating videos to help explain the PBIS expectations to families.
- Lakeland Elementary Principal, Mr. Gary Dancer, addressed the board on behalf of Jefferson Elementary Principal, Ms. Tobi Reardon, who could not be present at the meeting for Jefferson School’s Building Program Highlights presentation.

Mr. Dancer introduced Jefferson School Teachers, Ms. Lindsey Dixon, Ms. Susan Mueller, and Ms. Kayla Trnka, to the board, who all took part in sharing a presentation about the Jefferson Summer School/Summer Camp program held over the summer. Each teacher presented information about the program, highlighting the learning activities and fun had by staff and student campers. Ms. Trnka also introduced a former student camper by the name of Charles, who answered questions about his experiences at the summer camp.

President Lake made the request for public participation forms. One form was submitted at this time.

VISITORS, DELEGATIONS, AND COMMUNICATIONS

- President Lake called for former Assistant Track and Cross Country Coach, Jim Billsborrow. Mr. Billsborrow addressed the board regarding his request to remove the reprimand he received from Athletic Director, Todd Farmer, from his personnel file with Coldwater Schools.

Minutes of the Regular Meeting held on August 22, 2022 were given consideration for acceptance and approval.

APPROVAL OF MINUTES: 8/22/22

MOTION was made by Member Lanford, supported by Member Dean, that the Board of Education approves the minutes of the Regular Meeting held on August 22, 2022, as submitted. Resolution approved unanimously.

President Lake called for agenda additions or deletions. No additions or deletions were recommended. Agenda was accepted as submitted.

APPROVAL
OF AGENDA
ADDITIONS/
DELETIONS

President Lake called for communications.

COMMUNICATIONS

No communications were reported.

CONSENT AGENDA

Superintendent Whelan presented the personnel report in its entirety.

Member Frederick presented the gifts report in its entirety.

Board Treasurer Member Lanford offered the August Accounts for Payment Reports for approval.

PERSONNEL REPORT

MOTION made and supported by Members Lanford and Frederick that the Board of Education resolves to:

accept with regret, the resignation of Ashley Davis, part-time Paraprofessional at Max Larsen Elementary, effective immediately upon board approval;

A. DAVIS

accept with regret, the resignation of Camrie Surbrook from the part-time Caregiver position at Kids Club, effective August 17, 2022;

C. SURBROOK

accept with regret, the resignations from Kayla Lopshire, and Jesse Trowbridge from their positions as full-time Caregivers at Kids Club, effective September 16, 2022;

K. LOPSHIRE
J. TROWBRIDGE

accept with regret, the resignation of Gabrielle Khairi, from the part-time Caregiver position at Kids Club, effective September 16, 2022;

G. KHAIRI

approve the administrative recommendation to employ Margaret McVicker for a part-time Caregiver position at Kids Club, effective immediately upon board approval;

M. MCVICKER

approve the administrative recommendation to employ Matthew Rappe for the part-time ELL Support position at Lakeland Elementary, effective immediately upon board approval;

M. RAPPE

approve the administrative recommendation to employ Cassandra Prescott for the part-time lunchroom Supervisor position at Legg Middle School, effective immediately upon board approval and successful completion of background check;

C. PRESCOTT

approve the administrative recommendations for the following extra duty position as outlined below:

<u>NAME</u>	<u>POSITION</u>
Mike Foulk	7 th Grade Boys B Basketball Coach
Emily Foulk	LMS Cross Country Coach
CeCe Dewitt	LMS Assistant Cross Country Coach
Jessica Bachler	Youth in Government Advisor - LMS

M. FOULK
E. FOULK
C. DEWITT
J. BACHLER

And further,

that the Board of Education gratefully accepts the gifts donated to Coldwater Schools as shown in the outline and recorded below:

GIFTS

<u>DONOR</u>	<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>VALUE</u>
Southern Michigan Bank and Trust	New Popcorn Machine	For CCS Outdoor Concessions	N/A
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Elizabeth Acmoody, Lakeland Elementary	\$500.00
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Rhonda Machan, Max Larsen Elementary	\$400.00

Eby-Klein Youth & Family Center	Good, Better, Best Grant	Marje Hart, Max Larsen Elementary	\$95.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Misty Rohloff-Ferry, Jefferson Elementary	\$2500.00	GIFTS
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Kelli Redman, Jefferson Elementary	\$350.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Michelle Fondren, Jefferson Elementary	\$400.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Mary Ellen Snyder, Legg Middle School	\$300.00	
Walmart Distribution Center	Monetary Funds	PBIS Initiative	\$250.00	
State Farm Companies Foundation Matching Gift Program	Monetary Funds for School Supplies	Alexis Dalessandro, Max Larsen Elementary	\$557.81	
Beta Sigma Phi, Xi Alpha Beta Chapter	250 Books for Kindergarten Students and 250 Books for Y5's	Max Larsen Elementary	N/A	
Home Depot of Coldwater	40 Orange "Go Buckets"	Coldwater Schools	N/A	

and,

that a letter of appreciation, on behalf of the board, be sent to the donors as recorded above for their worthwhile and generous gifts;

and finally,

that the Board of Education approves the following August accounts for payment as submitted:

August General Fund accounts in the amount of \$1,825,316.49

August Special Revenue accounts in the amount of \$75,655.48

Resolution approved unanimously.

President Lake acknowledged the September Building Reports.

President Lake called for Board Committee Reports.

There were no board committee reports at this time.

Superintendent Whelan reported that last week was "Purple Week" for our district. Purple Week honors families and friends of students who are currently fighting cancer, who have survived cancer, or who have lost their battle to cancer. Whelan said that it is an emotional week for many, but that it is a positive experience in honoring loved ones.

Whelan further reported that this week is Homecoming Week and talked about some of the festivities happening in the buildings, including each day being a fun themed dress up day for students to

BOARD COMMITTEE
REPORTS/ BUILDING
REPORTS/
SUPERINTENDENT/
CFO
REPORT/SEPTEMBER

participate in. Whelan also shared that the auditing team will be present at the October board meeting to present the final audit of the district.

She also provided the board with an update on the pending sale of the Fremont School building and property. Whelan explained that MVAH Properties was awarded a state grant to assist with the increase in costs of the site plan, due to the need to remove and replace bad soil on the grounds. Whelan reported that the site plan has been revised, and reduces the number of proposed units from 48 to 41 units, and proposes for the building to go from a one-level to a two-story building. The revised site plan will be presented to the city’s Planning Commission on October 3, 2022.

Discussion ensued.

President Lake presented the request to approve a one day field trip for the CHS Spanish Class Members.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves a one-day trip to Detroit, MI, on November 4, 2022, for high school Spanish students, as presented.

Discussion ensued.

Resolution approved unanimously.

**ACTION ITEMS:
REQUEST TO
APPROVE ONE DAY
FIELD TRIP FOR CHS
SPANISH CLASS
MEMBERS –
APPROVED**

President Lake made the following announcements:

1. The next Regular Meeting of the Coldwater Board of Education will take place on October 24, 2022 at six o’clock in the evening at the Administrative Service Center.

ANNOUNCEMENTS

Regular Meeting adjourned at 6:32 pm.

ADJOURNMENT

Clair Dean, Secretary, Board of Education
(Heather Harvey , Executive Secretary)