

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD OCTOBER 24, 2022 AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

BOARD MEMBERS PRESENT: Bob Steel, Kristin Lyon-Welch, Kate Frederick, *Ronald Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake, Jr. **ATTENDANCE**

**BOARD MEETING
ABSENT:**

OTHERS IN ATTENDANCE: Terry Ann Whelan, Superintendent; Heather Harvey, Rachelle Roby, Penny Brockway, Julie Slusher, Adam Supianoski, Bill Milnes, Krista Searls, Gary Dancer, Tobi Reardon, Julie Farmer, Todd Farmer, Heather Sobek, Michael Abrey, Penny Dewitt, Brenda Fowler, Elizabeth Smith, Erin Brown, Jason Brantley, Dr. Rocky Pittman, Michelle Fondren, Rosalie Currier, and many others **OTHERS IN ATTENDANCE**

SPECIAL GUESTS:

MAX LARSEN:

Mason Marbaugh - Kindergarten
Ansley Cafarelli – Kindergarten

JEFFERSON:

William Porter – 3rd Grade
Kai Porter – 2nd Grade
Josiah Livings – 3rd Grade

LAKELAND:

Alayna Brakke – 5th Grade
Hadessah Englehart – 5th Grade
Cloe Rocha Gonzalez – 5th Grade

LEGG MIDDLE SCHOOL:

Gia Poradzisz – 8th Grade
Jaliana Zepeda – 7th Grade
Keiara Collins – 6th Grade

COLDWATER HIGH SCHOOL:

Sharefa Aboali – 11th Grade
Ayat Alsoofi – 11th Grade
Grady Brockway – 11th Grade

Member Lake brought the Regular Meeting to order at 6:01 p.m.

CALL TO ORDER

Pledge to the flag was conducted. Roll call for attendance of the board was taken as recorded above. *Member Lanford was not present during roll call for attendance; however, Member Lanford arrived at approximately 6:03 p.m.

**PLEDGE TO FLAG
AND ATTENDANCE**

Superintendent Whelan read the proclamation by Governor Gretchen Whitmer, which declares the month of October as Principal Recognition Month.

**PRINCIPAL
APPRECIATION
RECOGNITION**

Following the reading of the proclamation, Superintendent Whelan called upon the administrators individually and introduced the students and staff who were in attendance from their respective buildings.

Students were then given an opportunity to express his/her appreciation for their principals by sharing letters and gifts.

Following the student presentations, Whelan presented each of the building administrators with a gift basket, also including Athletic Director Todd Farmer, and Assistant Superintendent of Curriculum and Instruction, Penny Brockway.

At approximately 6:32pm, President Lake announced a 10-minute recess for refreshments. Superintendent Whelan extended the invite to all attendees to help themselves to cider and treats. The open meeting reconvened at approximately 6:42pm.

10 MINUTE RECESS

President Lake made the request for public participation forms. No forms were submitted at this time.

**VISITORS,
DELEGATIONS, AND
COMMUNICATIONS**

Minutes of the Regular Meeting held on September 26, 2022 were given consideration for acceptance and approval.

**APPROVAL OF
MINUTES: 9/26/2022**

MOTION was made by Member Lanford, supported by Member Dean, that the Board of Education approves the minutes of the Regular Meeting held on September 26, 2022, as submitted.

Resolution approved unanimously.

President Lake called for agenda additions or deletions. Superintendent Whelan shared that there would be two additional action items presented to the board for approval regarding a furniture purchase for the offices at Coldwater High School, as well as the approval of the B and C Schedules relative to the CEA Contract. Whelan also shared the need to amend the purpose for the board to enter into a Closed Session, stating that it would be pursuant to PA267, Section 8(a) to discuss matters regarding an employee known to the board.

**APPROVAL
OF AGENDA
ADDITIONS/
DELETIONS –
AGENDA AMENDED**

President Lake called for communications.

No communications were reported.

Superintendent Whelan presented the personnel report in its entirety.

Board Treasurer Lanford offered the September Accounts for Payment report and financial statements for approval.

Member Dean presented the Gifts report in its entirety.

MOTION made and supported by Members Lanford and Dean that the Board of Education resolves to: accept with regret, after 25 years of service, the retirement resignation of Coldwater High School Teacher, Karen Lowder, effective end of day, June 30, 2023;

K. LOWDER

approve the administrative recommendation to employ Bryan Shirk and Stephanie Spolyar for the High School Completion Program (split) Support position, effective immediately upon board approval;

**B. SHIRK
S. SPOLYAR**

accept with regret, the resignation of Shaima Abo Ali from the part-time Caregiver position at Kids Club, effective immediately upon board approval;

S. ABO ALI

approve the administrative recommendation to employ Isabella Champion for a part-time Caregiver position at Kids Club, effective October 14, 2022;

I. CHAMPION

S. SWAIN

approve the administrative recommendation to employ Sarah Swain for the part-time Paraprofessional/Supervisor position at Max Larsen Elementary, effective immediately upon board approval;

And further,
that the Board of Education gratefully accepts the gifts donated to Coldwater Schools as shown in the outline and recorded below:

DONOR	DESCRIPTION	RECIPIENT	VALUE	ACCEPTANCE AND APPROVAL OF GIFTS – APPROVED
Bruce Pearson on behalf of the Coca-Cola Company	Cases of Pop	Coldwater Schools and BISD Staff on PD Day	N/A	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Kim Ulrich Aquatic Center	\$500.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Cody Fishell, Coldwater High School	\$500.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Alayna Szafranski, Lakeland Elementary	\$500.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Chelsea Wilber, Coldwater High School	\$500.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Karrie Friend, Max Larsen Elementary	\$200.00	
Eby-Klein Youth & Family Center	Good, Better, Best Grant	Arielle Norris, Coldwater High School	\$214.00	
Coldwater Rotary Foundation	Monetary Funds for Orientation Materials	Sarah Davis, Coldwater High School	\$500.00	
Grace Reynolds Estate	Monetary Funds	Coldwater High School Music Program	\$280.00	
Grace Reynolds Estate	Monetary Funds	Coldwater High School Music Program	\$8,972.82	

and,
that a letter of appreciation, on behalf of the board, be sent to the donors as recorded above for their worthwhile and generous gifts;

and further,

that the Board of Education approves the following September accounts for payment as submitted:

September General Fund accounts in the amount of \$3,183,913.64;

September Special Revenue accounts in the amount of \$224,587.49;

and finally, that the Board of Education approves the Financial Statements as presented.

SEPTEMBER
ACCOUNTS FOR
PAYMENT AND
FINANCIAL
STATEMENTS –
APPROVED

Resolution approved unanimously.

President Lake acknowledged the October Building Reports. No further discussion took place. President Lake reported that the Policy Committee met on October 12th to review the revised and new policy updates recommended by NEOLA. Lake also reported that the Budget and Finance Committee met on October 24th to review information relative to the modifications to Schedule B and C of the CEA Contract, as well as to review information regarding the new furniture purchase for Coldwater High School.

**BUILDING REPORTS
BOARD COMMITTEE
REPORTS**

Superintendent Whelan shared the exciting news that Lakeland Elementary was featured in the August publication of the American School and University Magazine, and was recognized for the design of the building's common areas. She further stated that Lakeland Elementary was the only K-12 school building in the state of Michigan to receive recognition. Whelan passed around a copy of the magazine, as well as the awarded plaque for board members to see.

**SUPERINTENDENT'S
REPORT**

Superintendent Whelan also presented to the board information regarding the various grants that the district is applying for, including the Learning Loss (98C) Grant. Whelan continued her report by providing the board with a brief summary of the draft report for the district's 2021-2022 fiscal year audit performed by Hungerford Nichols. Whelan said that the auditors will be present at the December board meeting to present the board with an official and formal report of the audit.

Superintendent Whelan concluded her report by providing the board with an overview of each of the action items on the board agenda.

President Lake presented the request for approval and acceptance of the 2021-2022 fiscal year audit. MOTION made and supported by Members Lanford and Frederick that the Board of Education accepts the 2021-2022 audit from Hungerford Nichols and authorizes copies be filed with the appropriate authorities.

**ACTION ITEMS:
REQUEST FOR
APPROVAL AND
ACCEPTANCE OF
2021-2022 FISCAL
YEAR AUDIT -
APPROVED**

Roll call vote taken.

Yeas: Members Holbrook, Steel, Dean, Lanford, Lyon-Welch, Frederick, Lake

Nays: None

Resolution unanimously approved.

President Lake presented the acknowledgement of the first reading of revised and new policies and bylaws.

**FIRST READING OF
REVISED AND NEW
POLICIES AND
BYLAWS -
APPROVED**

MOTION made and supported by Members Frederick and Lanford that the Board of Education acknowledges the first reading of the revised and new board policies and bylaws, as submitted.

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Steel, Dean, Lake

Nays: None

Resolution unanimously approved.

President Lake presented the request for approval of 2022-2023 District and School Improvement Plans.

**REQUEST FOR
APPROVAL
OF 2022-2023
DISTRICT AND
SCHOOL
IMPROVEMENT
PLANS - APPROVED**

MOTION made and supported by Members Lanford and Steel that the Board of Education approves the 2022-2023 District and School Improvement Plans.

Resolution unanimously approved.

President Lake presented the request to approve the purchase of office furniture for Coldwater High School.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the bid from Michigan Office Furniture from Kalamazoo, Michigan for furniture for the Athletic Secretary's office, the Counselors' offices, and the High School Principal's Secretary's office and reception area at a cost of \$37,385.38.

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution unanimously approved.

***REQUEST TO APPROVE PURCHASE OF OFFICE FURNITURE FOR COLDWATER HIGH SCHOOL – APPROVED**

President Lake presented the recommendation to approve Coldwater Education Association's B & C Schedules effective for the 2022-2023 School Year.

MOTION made and supported by Members Lanford and Lyon-Welch that the Board of Education approves the 2022-2023 revised contract for Schedule B & C for the Coldwater Education Association (CEA) as presented which includes:

- A revised schedule with the addition of 3 additional steps
- A realignment of various coaching positions

Roll call vote taken.

Yeas: Members Lanford, Dean, Steel, Frederick, Holbrook, Lyon-Welch

Nays: None

Resolution unanimously approved.

***RECOMMENDATION TO APPROVE CEA SCHEDULES B & C FOR 2022-2023 SCHOOL YEAR – APPROVED**

President Lake made the following announcement:

1. The next Regular Meeting of the Coldwater Board of Education will take place on November 21, 2022 at six o'clock in the evening at the Administrative Service Center.

ANNOUNCEMENTS

President Lake presented the request to enter into a Closed Session, pursuant to PA267, Section 8(a), as amended, to discuss matters regarding an employee known to the board.

MOTION made and supported by Members Frederick and Holbrook that the Board of Education enters into a Closed Session, pursuant to PA267, Section 8 (a) to discuss matters regarding an employee known to the board.

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution unanimously approved.

Open session of the regular meeting recessed, and the Board of Education entered into a Closed Session at 7:04 p.m.

CLOSED SESSION CALLED – ROLL CALL VOTE

OPEN SESSION RECESSED

Open Session of the regular meeting reconvened at 7:32.

OPEN SESSION RECONVENED

President Lake presented the request to approve the resignation and separation agreement with an employee who is known to the School Board.

MOTION made and supported by Members Lanford and Lyon-Welch that the Board of Education approves the resignation and separation agreement with an employee who is known to the School Board.

Roll Call Vote Taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

***REQUEST TO APPROVE RESIGNATION AND SEPARATION AGREEMENT – APPROVED**

Resolution approved unanimously.

Regular Meeting adjourned at 7:35 pm.

ADJOURNMENT

Clair Dean, Secretary, Board of Education

Heather M. Harvey, Executive Secretary