

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD ON MARCH 20, 2023 AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

**BOARD MEMBERS PRESENT:** Bob Steel, Kristin Lyon-Welch, Kate Frederick, Ronald Lanford, Jeff Holbrook, Clair Dean, Dr. Edward C. Lake

**ATTENDANCE**

**BOARD MEETING ABSENT:** N/A

**OTHERS IN ATTENDANCE:** Terry Ann Whelan, Superintendent; Heather Harvey, Rachelle Roby, Penny Brockway, Bill Milnes, Krista Searls, Julie Slusher, Jacob Kumor, Gary Dancer, Tobi Reardon, Julie Farmer, Todd Farmer, Heather Sobek, Rachel Rutz, Kaylee Richar, Penny and CeCe Dewitt, Jim Billsborrow, and others

President Lake brought the Regular Meeting to order at 6:00 p.m.

**CALL TO ORDER**

President Lake made the request for public participation forms. No forms were submitted at this time.

**VISITORS, DELEGATIONS, AND COMMUNICATIONS**

Minutes of the Special Meeting held on Monday, March 16, 2023, were given consideration for acceptance and approval. MOTION was made by Member Lanford, supported by Member Dean, that the Board of Education approves the minutes of the Special Meeting held on Thursday, March 16, 2023, as submitted. Resolution approved unanimously.

**APPROVAL OF MINUTES: SPECIAL MEETING MARCH 16**

President Lake called for agenda additions or deletions. The agenda was amended by Superintendent Whelan to add two additional action items relevant to a proposal with Secure Education Consultants for a school safety assessment, and the other item regarding the approval of the purchase of new chairs for Jefferson Elementary. Agenda accepted as amended.

**APPROVAL OF AGENDA ADDITIONS/ DELETIONS**

President Lake called for communications. No communications were reported at this time. Superintendent Whelan presented the personnel report in its entirety and added two additional personnel recommendations, requesting board approval of the resignation of Jesse Crow and the employment of Chloe Smith. Board Treasurer Lanford offered the February Accounts for Payment Report and Financial Statements for approval. Member Dean presented the gifts report in its entirety. MOTION made and supported by Members Lanford and Dean that the Board of Education resolves to:

**COMMUNICATIONS AND CONSENT AGENDA**

accept with regret, after 29 years of service to Coldwater Schools, the retirement resignation of Lynn Bach from the counselor position at Legg Middle School, effective the end of the day on June 30, 2023;

L. BACH

accept with regret, after 24 years of service to Coldwater Schools, the retirement resignation of Danielle Kelly from her teaching position at Coldwater High School, effective the end of the day on June 30, 2023;

D. KELLY

accept with regret, after 24 years of service to Coldwater Schools, the retirement resignation of Angela Madden from her teaching position at Jefferson Elementary, effective the end of the day on June 30, 2023;

A. MADDEN

accept with regret, after 23 years of service to Coldwater Schools, the retirement resignation of Erin O'Connor from her teaching position at Max Larsen Elementary, effective the end of the day on June 30, 2023;

E. O'CONNOR

M. NIESZALA

approve the administrative recommendation to employ Max Nieszala for the full-time Social Studies teaching position at Legg Middle School, effective the 2023-2024 school year;

K. ADAMONIS

approve the administrative recommendation to employ Kathy Adamonis as Lead Teacher for the 2023 summer school program at Legg Middle School, effective June 12;

C. DILL

approve the administrative recommendation to employ Cindi Dill to teach the 2023 LMS summer camp program, effective June 12;

M. ROOT

accept with regret, the resignation of Megan Root, from the part-time caregiver position at Kids Club Childcare Center, effective March 24, 2023,

K. LIDNER  
G. FINN

approve the administrative recommendation to employ Kathy Lindner and Gail Finn as the Legg Middle School summer camp paraprofessionals, effective June 12;

accept with regret, the resignation of Toby Kirk, from the extra duty coaching position for Middle School Football, effective immediately upon board approval;

T. KIRK

approve the administrative recommendations for the following extra duty position as outlined below:

<u>NAME</u>	<u>POSITION</u>
Brien Kelly	CHS Assistant Track and Field Coach
Michael Gillette	JV Baseball Coach

B. KELLY  
M. GILLETTE

and,  
that the Board of Education approves the following January accounts for payment as submitted:  
February General Fund accounts in the amount of \$1,980,827.51;  
February Special Revenue accounts in the amount of \$18,142.44;

ACCOUNTS FOR  
PAYMENT

and further,  
that the Board of Education gratefully accepts the gifts donated to Coldwater Schools as shown in the outline and recorded below:

ACCEPTANCE AND  
APPROVAL OF GIFTS

<u>DONOR</u>	<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>VALUE</u>
Coldwater Cardinals Elementary Boosters	Monetary Funds	Jefferson Elementary	\$2,000.00
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Matt Harter, Legg Middle School	\$330.00
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Stephanie Spolyar, Coldwater High School	\$500.00
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Lisa Malott, Legg Middle School	\$182.00

and finally,  
 that a letter of appreciation, on behalf of the board, be sent to the donors as recorded above for their worthwhile and generous gifts.  
 Discussion ensued.  
 Resolution approved unanimously.

President Lake acknowledged the Building Reports. No further discussion took place.  
 President Lake reported that the Policy Committee met recently to review recommended updates from NEOLA to the district’s board policies.  
 Superintendent Whelan provided the board with additional information relative to the action items on the agenda.  
 Additionally, Superintendent Whelan showed the board a picture of the proposed cardinal wrapping for the two police cars that will be used by the district’s School Resource Officers.  
 Discussion ensued.

**BOARD COMMITTEE REPORTS/ BUILDING REPORTS/ SUPERINTENDENT/ CFO REPORT**

President Lake presented the first reading of the revised policies.  
 MOTION made and supported by Members Lanford and Steel that the Board of Education acknowledges the recommendation of the first reading of the revised board policies, as submitted.  
 Roll call vote taken.  
 Yeas: Members Holbrook, Steel, Dean, Lanford, Lyon-Welch, Frederick, Lake  
 Nays: None  
 Resolution passed unanimously.

**ACTION ITEMS: FIRST READING OF REVISED POLICIES - APPROVED**

President Lake presented the recommendation to approve the fifth-grade trip for Lakeland Elementary Students.  
 MOTION made and supported by Members Lanford and Frederick that the Board of Education approves a one-day field trip to the Fort Wayne Zoo for fifth-grade students on June 1<sup>st</sup> and June 2<sup>nd</sup>, as presented.  
 Resolution passed unanimously.

**RECOMMENDATION TO APPROVE FIFTH-GRADE TRIP FOR LAKELAND ELEMENTARY STUDENTS - APPROVED**

President Lake presented the board resolution to consider the designation of electoral representative for Branch ISD Biennial Election.

MOTION made and supported by Members Frederick and Lanford that the Coldwater Community Schools Board of Education adopts the Resolution to Consider Designation of Electoral Representative and an alternate for June 5, 2023, Branch ISD Biennial Election as presented; and further,

that the Coldwater Community Schools Board of Education appoints Member Dean as the designated representative of this school district for the electoral body of the ISD biennial election to be held June 5, 2023, and Member Lanford as an alternate representative in the event the designated representative is unable to attend.

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution passed unanimously.

**BOARD RESOLUTION  
TO CONSIDER  
DESIGNATION OF  
ELECTORAL  
REPRESENTATIVE  
FOR BRANCH ISD  
BIENNIAL ELECTION  
– APPROVED**

President Lake presented the request to consider approval of a one-year contract extension for food management.

MOTION made and supported by Members Lanford and Steel that the Board of Education approves, with prior permission from the MDE, the third of four possible contract extensions with Chartwells for the upcoming 2023-2024 school year.

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

**REQUEST TO  
CONSIDER ONE-  
YEAR CONTRACT  
EXTENSION FOR  
FOOD SERVICE  
MANAGEMENT -  
APPROVED**

President Lake presented the recommendation to purchase 2023-2024 student athletic insurance.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the renewal of the Student Athletic Accident Insurance policy with the 1<sup>st</sup> Agency of Kalamazoo, Michigan, for the 2023-2024 school year in the amount of \$30,721.00;

and further,

that the Board of Education approves the purchase of both Catastrophic and Heart/ Circulatory Insurance policies with the 1<sup>st</sup> Agency of Kalamazoo, Michigan, for the 2023-2024 school year at a cost of \$2.83 per student-athlete.

Discussion ensued.

Roll call vote taken.

Yeas: Members Lanford, Dean, Steel, Frederick, Holbrook, Lyon-Welch, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
TO PURCHASE 2023-  
2024 STUDENT  
ATHLETIC  
INSURANCE –  
APPROVED**

President Lake presented the request to adopt the 2023-2024 school year calendar.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the adoption of the 2023-2024 school-year calendar resolution, as submitted and assures compliance with Section 1284 (MCL 380.1284(1)) of the Revised School Code dictating the number of

**REQUEST TO ADOPT  
2023-2024 SCHOOL  
YEAR CALENDAR-  
APPROVED**

pupil instruction days and clock hours;  
and further,  
that the Board of Education approves the graduation ceremony date of Sunday, May 19, 2024, at five o'clock in the evening for Coldwater High School Seniors.

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
TO APPROVE BIDS  
FOR THE  
INSTALLATION OF  
THE AUDIO-VISUAL  
EQUIPMENT AT MAX  
LARSEN  
ELEMENTARY, CHS,  
AND LMS –  
APPROVED**

President Lake presented the recommendation to approve bids for the installation of the audi-visual equipment at Max Larsen, Coldwater High School, and Legg Middle School.

MOTION made and supported by Members Lanford and Dean that the Board of Education authorizes Owen-Ames-Kimball Co. to issue Letters of Intent, in the amount indicated, to contractors and suppliers listed above, pending confirmation that all requirements of the Contract Documents have been met;

and further,

that upon receipt by Owen-Ames-Kimball Co., of the appropriate documentation, contracts be awarded to these contractors and suppliers by Coldwater Community Schools.

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
TO ADOPT  
RESOLUTION AND  
ACCEPT PROPOSED  
JUUL LAWSUIT  
SETTLEMENT –  
APPROVED**

President Lake presented the recommendation to adopt the resolution and accept the proposed JUUL lawsuit settlement.

MOTION made and supported by Members Frederick and Lanford that the Board of Education accepts the proposed lawsuit and accompanying resolution with Juul Labs, Inc. and authorizes Superintendent Whelan to sign all settlement documents on behalf of the district.

Discussion ensued.

Roll call vote taken.

Yeas: Members Lanford, Dean, Steel, Frederick, Holbrook, Lyon-Welch, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
TO APPROVE  
PROPOSAL WITH  
CRITICAL RESPONSE  
GROUP FOR  
CRITICAL INCIDENT  
MAPPING –  
APPROVED**

President Lake presented the recommendation to approve the proposal with Critical Response Group for Critical Incident Mapping.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the Proposal from Critical Response Group to provide services authorized under 97d for Collaborative Response Graphics and GeoRelevant Integrated Floor Plans, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Dean, Holbrook, Lyon-Welch, Steel, Frederick, Lanford, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the request to approve the purchase of a storage shed.  
 MOTION made and supported by Members Lanford and Dean that the Board of Education approves the purchase of a storage unit/shed for CHS athletic field for soccer equipment storage for \$3,095.00 from Great Lakes Structures, LLC, as presented.

Discussion ensued.

Resolution passed unanimously.

**REQUEST TO  
 APPROVE PURCHASE  
 OF STORAGE SHED –  
 APPROVED**

President Lake presented the recommendation to approve the proposal with Secure Education Consultants for school safety assessment.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the Proposal from Secure Education Consultants to provide services authorized under 97c for School Safety Assessment, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
 TO APPROVE  
 PROPOSAL WITH  
 SECURE EDUCATION  
 CONSULTANTS FOR  
 SCHOOL SAFETY  
 ASSESSMENT –  
 APPROVED**

President Lake presented the recommendation to approve the purchase of new chairs for Jefferson Elementary.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the purchase of 400 (Medium) Intellect Wave Cantilever Chairs for \$83.78 per chair, with a total purchase amount, including freight, of \$34,887.00, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Steel, Dean, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION  
 TO APPROVE THE  
 PURCHASE OF NEW  
 CHAIRS FOR  
 JEFFERSON  
 ELEMENTARY  
 SCHOOL -  
 APPROVED**

MOTION made and supported by Members Steel and Lanford that the Board of Education enter into executive session pursuant to PA267, Section 8(a) for the purpose of considering a periodic personnel evaluation of an employee, as presented.

Roll call vote taken.

Yeas: Members Lanford, Dean, Steel, Frederick, Holbrook, Lyon-Welch, Lake

Nays: None

Open session of the regular meeting recessed, and the Board of Education entered into closed session at 6:32 pm.

**REQUEST TO  
 CONDUCT  
 EXECUTIVE SESSION  
 – APPROVED**

Open Session of the regular meeting reconvened at 7:28 pm.

President Lake presented the recommendation to accept and approve Superintendent Whelan's evaluation.

MOTION made and supported by Members Lanford and Steel that Superintendent Whelan's 2022-2023 Superintendent evaluation be accepted as Highly Effective and approved, as presented.

**RECOMMENDATION  
 TO ACCEPT AND  
 APPROVE  
 SUPERINTENDENT  
 EVALUATION –  
 APPROVED**

Roll call vote taken.

Yeas: Members Steel, Holbrook, Frederick, Dean, Lanford, Lyon-Welch, Lake

Nays: None.

Resolution passed unanimously.

President Lake made the following announcements:

**ANNOUNCEMENTS**

1. The next Regular Meeting of the Board of Education will be held on Monday, April 24, 2023, at six o'clock in the evening at the Administrative Service Center located at 401 Sauk River Drive in Coldwater.

Regular Meeting adjourned at 7:30 pm.

**ADJOURNMENT**

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Clair Dean, Secretary, Board of Education

Heather Harvey, Executive Secretary