

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD ON MAY 22, 2023, AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

**BOARD MEMBERS PRESENT:** Kristin Lyon-Welch, Kate Frederick, Ronald Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake

**ATTENDANCE**

**BOARD MEETING ABSENT:** Bob Steel

**OTHERS IN ATTENDANCE:** Terry Ann Whelan, Superintendent; Heather Harvey, Rachelle Roby, Penny Brockway, Bill Milnes, Krista Searls, Julie Slusher, Jacob Kumor, Gary Dancer, Tobi Reardon, Julie Farmer, Todd Farmer, Kerri Jakubczak, Kris Jenkins, Diane Shiery, Jeff Studabaker, Renee Conner, Penny DeWitt, Bryan Shirk, Tyler Grant

President Lake brought the Regular Meeting to order at 6:00 p.m.

**CALL TO ORDER**

President Lake called for presentations.

**BUILDING PROGRAM HIGHLIGHTS**

- Coldwater High School Principal, Bill Milnes, and Cardinal Academy Instructor, Bryan Shirk, addressed the board and presented additional information about the high school Cardinal Academy and the success they are seeing with students enrolled in the program. Discussion ensued.
- BISD Superintendent, Kris Jenkins, and BISD Business Manager, Diane Shiery, addressed the board regarding the BISD's 2023-2024 Budget. Shiery provided an overview of the budget, which was previously submitted to the board for perusal. Discussion ensued.

President Lake made the request for public participation forms.

**VISITORS, DELEGATIONS, AND COMMUNICATIONS**

One form was submitted by Kerri Jakubczak.

Ms. Jakubczak wanted to introduce herself to the board as one of the two candidates running for the BISD Board.

Minutes of the Regular Meeting and Closed Session held on Monday, April 24, 2023, were given consideration for acceptance and approval.

**APPROVAL OF MINUTES: REGULAR AND CLOSED SESSION – APRIL 24, 2023 - AMENDED**

MOTION was made by Member Lanford, supported by Member Dean, that the Board of Education approves the minutes of the Regular Meeting and Closed Session held on Monday, April 24, 2023, as amended, with Lanford noting that Member Lyon-Welch was recorded as attending the closed session and was not present for either meeting.

Resolution approved unanimously, as amended.

President Lake called for agenda additions or deletions.  
 Superintendent Whelan amended the agenda by adding an additional overnight trip for Coldwater High School's Track Team.  
 She further recommended that the board enter into executive session for the purpose of attorney-client privilege under MCL15.268(h)

**APPROVAL OF  
 AGENDA ADDITIONS/  
 DELETIONS**

President Lake called for communications.  
 No communications were reported at this time.  
 Superintendent Whelan presented the personnel report in its entirety.  
 Board Treasurer Lanford offered the April Accounts for Payment Report and Financial Statements for approval.  
 Member Holbrook presented the gifts report in its entirety.  
 MOTION made and supported by Members Lanford and Dean that the Board of Education resolves to:

**COMMUNICATIONS  
 AND CONSENT  
 AGENDA**

approve the administrative recommendation to employ Brandan Cross for the third-grade teaching position at Jefferson Elementary, effective the 2023-2024 school year;

**B. CROSS**

approve the administrative recommendation to employ Renee Conner for the second-grade position at Jefferson Elementary, effective the 2023-2024 school year;

**R. CONNER**

approve the administrative recommendation to employ Kelly Murphy, Abrienne (Abby) Spence, Ryan Scheetz, and Olivia Stempien, for the part-time Summer Tutor positions, effective June 12, 2023;

**K. MURPHEY  
 A. SPENCE  
 R. SCHEETZ  
 O. STEMPIEN**

approve the administrative recommendation to employ Ted Davis for the full-time position of High School Principal, effective July 1, 2023;

**T. DAVIS**

approve the administrative recommendation to employ Jorday Runyan for the first-grade teaching position at Max Larsen Elementary, effective the 2023-2024 school year;

**J. RUNYAN**

approve the administrative recommendation to employ Chris Grubb for the secondary English teaching position at Coldwater High School, effective the 2023-2024 school year;

**C. GRUBB**

approve the administrative recommendation to employ Alyssa Fisher for the part-time Summer School Paraprofessional position at Max Larsen Elementary, effective June 12, 2023;

**A. FISHER**

approve the administrative recommendation to employ Christina Baughn for the part-time Summer School Paraprofessional position at Max Larsen Elementary, effective June 12, 2023;

**C. BAUGHN**

approve the administrative recommendation to employ Khawlah Annajar for the part-time Summer School Paraprofessional position at Max Larsen Elementary, effective June 12, 2023;

**K. ANNAJAR**

approve the administrative recommendation to employ Nooh Aljabaly for the part-time Supervisor position at Jefferson Elementary, effective immediately;

**N. ALJABALY**

accept with regret the resignation of Qahrah Abdulla from the part-time Paraprofessional and Supervisor position at Max Larsen Elementary, effective end of the day, June 6, 2023;

**Q. ABDULLA**

approve the administrative recommendation to employ Christina Baughn for the part-time Paraprofessional/Supervisor position at Max Larsen for the 2023-2024 school year;

**C. BAUGHN**

approve the administrative recommendation to employ Saqr Nasser for the full-time bus driver position for Coldwater Schools Transportation Department, beginning the 2023-2024 school year;

**S. NASSER**

approve the administrative recommendation to employ April Dyson for the part-time bus monitor position for Coldwater Schools Transportation Department, effective immediately upon board approval;

**A. DYSON**

accept with regret the resignation of Janet Kahler, Coldwater High School Assistant Gymnastics Coach, effective April 28, 2023;

**J. KAHLER**

accept with regret the resignation of Kim Nichols, Coldwater High School Gymnastics Coach, effective April 30, 2023;

**K. NICHOLS**

approve the administrative recommendations for the following extra duty position as outlined below:

<u>NAME</u>	<u>POSITION</u>
Rob Chalfant	CHS Cross Country Coach
Renee Timar	Class Advisor – Class of 2027

**R. CHALFANT  
R. TIMAR**

and,

that the Board of Education approves the following April accounts for payment as submitted:

- April General Fund accounts in the amount of \$2,200,944.42;
- April Special Revenue accounts in the amount of \$161,569.69;

**ACCOUNTS FOR  
PAYMENT**

and further,

that the Board of Education gratefully accepts the gifts donated to Coldwater Schools as shown in the outline and recorded below:

<u>DONOR</u>	<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>VALUE</u>
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Becky Simmonds, Coldwater High School	\$200.00
First Baptist Church, Sunday School Class	Monetary Funds	Max Larsen Elementary	\$100.00
Coldwater Cardinal Booster	Monetary Funds (\$7,000 for PSM Strength and Conditioning and \$3,375.15 for Dumbbells)	Coldwater Athletics	\$10,375.15
Southern Michigan Bank and Trust	Monetary Funds for Michigan Tech Summer Youth Program	Liam Doll, Legg Middle School	\$1,045.00
Maroa Farms, Inc	Monetary Funds	Coldwater High School, Music Arts Programs	\$500.00
The Meemic Foundation for the Future of Education (S. Davis Grant)	Monetary Funds	Coldwater High School	\$200.00

**ACCEPTANCE AND  
APPROVAL OF GIFTS**

and finally,

that a letter of appreciation, on behalf of the board, be sent to the donors as recorded above for their

worthwhile and generous gifts.  
Resolution approved unanimously.

President Lake acknowledged the Building Reports.  
Lake had a special acknowledgment for 8th-grade student Katilyn Senyk for placing first in her category for The Zekelman Holocaust Center’s annual art and writing competition. Kaitlyn’s writing will be displayed at The Zekelman Holocaust Center Museum in Farmington Hills. Her poem was featured in this month’s LMS Newsletter.  
President Lake reported that the Budget and Finance and Personnel Committees recently met to discuss various pending matters of the district, including potential furniture purchases, replacement of boilers, as well as personnel contracts, and the hiring of the new principal for CHS.  
Superintendent Whelan provided the board with an update on the 2018 Arbitrage Rebate.  
She further provided an overview of the action items on the agenda, including further detail regarding the Veregy proposal. Whelan stated that the Board will need to set a date for the June Budget Hearing.  
Discussion ensued.

**BOARD COMMITTEE  
REPORTS/ BUILDING  
REPORTS/  
SUPERINTENDENT/  
CFO REPORT**

President Lake presented the Board Resolution Designating Elector and Alterante Elector for the BISD Biennial Election and Giving Direction for Voting on Behalf of the Coldwater School Board.  
MOTION made and supported by Members Lanford and Frederick that the Coldwater Community Schools Board of Education approves the Resolution Designating District’s Election Representative and designates Member Clair Dean as its representative and Member Ronald Lanford as the alternate representative; and further,  
That the representative or alternate is directed to cast a vote on behalf of this Board for Brian Ely and Kerri Jakubczak.  
Roll call vote taken.  
Yeas: Members Holbrook, Dean, Lanford, Lyon-Welch, Frederick, Lake  
Nays: None  
Resolution passed unanimously.

**ACTION ITEMS:  
BOARD RESOLUTION  
DESIGNATING  
ELECTOR AND  
ALTERNATE  
ELECTOR FOR THE  
BISD BIENNIAL  
ELECTION AND  
GIVING DIRECTION  
FOR VOTING ON  
BEHALF OF THE  
COLDWATER  
SCHOOL BOARD –  
APPROVED**

President Lake presented the recommendation to approve BISD 2023-2024 Budget.  
MOTION made and supported by Members Lanford and Dean that the Coldwater Schools Board of Education has received and reviewed the Branch Intermediate School District’s 2023-2024 proposed Budget; and that the Coldwater Schools Board of Education supports the Resolution outlining the proposed intermediate school district’s 2023-2024 budget as presented.  
Roll call vote taken.  
Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake  
Nays: None  
Resolution passed unanimously.

**RECOMMENDATION  
TO APPROVE BISD  
2023-2024 BUDGET –  
APPROVED**

President Lake presented the board with the recommendation to approve the 2023-2024 Individual Employment Contracts.  
MOTION made and supported by Members Frederick and Lyon-Welch that the Board of Education approves the 2023-2024 individual employment contracts for the following individuals as presented:

**RECOMMENDATION  
TO APPROVE 2023-  
2024 INDIVIDUAL  
EMPLOYMENT  
CONTRACTS -  
APPROVED**

- Accounts Payable/Accounting Assistant (Erin Regan)
- Administrative Assistant (Heather Harvey)
- Athletic Trainer (Philip Herman)
- Building and Grounds Maintenance Director (Howard “Buzz” Sharpley)
- Director of Video Services (Sean Watson)
- Lead Mechanic (Kevin Krieg)
- Maintenance/Grounds Support (Dave Feltner)
- Maintenance/Grounds Support (Nicholas Kanouse)
- Maintenance/Grounds Support (Jon Marsh)
- Payroll Assistant (Beverly Ohm)
- Payroll Manager (Gary George)
- Pupil Accounting Coordinator (Julie Fitch)
- Transportation Supervisor (Holli Muckel)

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to approve Coldwater Education Support Personnel Association (CESPA) wages and benefits for 2023-2024.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the amendments to the Coldwater Education Support Personnel Association (CESPA) 2021-2024 contract financials (wages and benefits) for the 2023-2024 school year as presented.

- 4% salary increase for the 2023-2024 school year. All step increases will continue according to the existing agreement;
- Health Insurance will continue as in the previous contract at the 80/20 split.
- Dental, Vision, Life, and LTD will continue to be paid 100% by Coldwater Community Schools

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to grant pay increases to all individual contracts for the 2023-2024 school year.

MOTION made and supported by Members Dean and Lyon-Welch that the Board of Education approves a 4% percent wage increase for the 2023-2024 school year for all maintenance, central office support staff, and administrators, as presented.

Roll call vote taken.

Yeas: Members Lanford, Dean, Frederick, Holbrook, Lyon-Welch, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to approve purchase of science furniture for six (6) classrooms at LMS.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the bid from Wiser Contract Furniture, LLC from Grand Rapids, Michigan for furniture for six (6)

**RECOMMENDATION TO APPROVE COLDWATER EDUCATION SUPPORT PERSONNEL ASSOCIATION (CESPA) WAGES AND BENEFITS FOR 2023-2024- APPROVED**

**RECOMMENDATION TO GRANT PAY INCREASE TO ALL INDIVIDUAL CONTRACTS FOR THE 2023-2024 SCHOOL YEAR – APPROVED**

**RECOMMENDATION TO APPROVE PURCHASE OF SCIENCE FURNITURE FOR SIX CLASSROOMS AT LMS – APPROVED**

Science classrooms at Legg Middle School at a cost not to exceed \$134,956.62, as presented.  
 Discussion ensued.  
 Roll call vote taken.  
 Yeas: Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake  
 Nays: None  
 Resolution passed unanimously.

**RECOMMENDATION  
 TO PURCHASE  
 CHROMEBOOK  
 REPLACEMENT  
 PARTS AND  
 CHROMEBOOK  
 INSURANCE –  
 APPROVED**

President Lake presented the recommendation to purchase Chromebook replacement parts and Chromebook insurance.  
 MOTION made and supported by Members Lanford and Dean that the Board of Education approves the purchase of insurance for 3100 Chromebooks from Worth Ave. Group at a cost of \$47,050.00 to be paid for out of the General Fund, as presented;  
 and further,  
 that the Board of Education approves the purchase of computer parts from eduParts at a cost of \$19,044.17, as presented.  
 Roll call vote taken.  
 Yeas: Members Lanford, Dean, Frederick, Holbrook, Lyon-Welch, Lake  
 Nays: None  
 Resolution passed unanimously.

**RECOMMENDATION  
 TO APPROVE WAGES  
 AND BENEFITS FOR  
 THE INFORMAL  
 TRANSPORTATION  
 BARGAINING UNIT  
 FOR THE 2023-2024  
 SCHOOL YEAR –  
 APPROVED**

President Lake presented the recommendation to approve wages and benefits for the Informal Transportation Bargaining Unit for the 2023-2024 School Year.  
 MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the amendments to the wages and benefits to the current contract of the Informal Transportation Bargaining Unit for the 2023-2024 school year, as presented.

- 4% salary increase for the 2023-2024 school year. All step increases will continue according to the existing agreement;
- Health Insurance will continue as in the previous contract at the 80/20 split.
- Dental, Vision, Life, and LTD will continue to be paid 100% by Coldwater Community Schools

Roll call vote taken.  
 Yeas: Members Dean, Holbrook, Lyon-Welch, Frederick, Lanford, Lake  
 Nays: None  
 Resolution passed unanimously.

**REQUEST TO  
 APPROVE  
 CONTRACT WITH  
 DYNAMIC ENERGY  
 SERVICES, LLC, DBA  
 VEREGY LLC, FOR  
 ENERGY SAVINGS  
 PROJECTS AT  
 COLDWATER HIGH  
 SCHOOL –  
 APPROVED**

President Lake presented the request to approve contract with Dynamic Energy Services, LLC DBA Veregey LLC for energy savings projects at Coldwater High School.  
 MOTION made and supported by Members Lanford and Dean that the Board of Education approves the full contract with Veregey LLC., at a total amount of \$3,079,500, as presented.  
 Discussion ensued.  
 Roll call vote taken.  
 Yeas: Members Holbrook, Dean, Lanford, Lyon-Welch, Frederick, Lake  
 Nays: None  
 Resolution passed unanimously.

President Lake presented the recognition of teacher tenure.  
 MOTION made and supported by Members Lanford and Dean that the Board of Education acknowledges the following teachers have successfully completed their probationary period with the

**RECOGNITION OF  
 TEACHER TENURE –  
 APPROVED**

Coldwater Community Schools and are eligible for State and/or district tenure on June 30, 2023.

Max Larsen Elementary School

Edward Dickenson (district)

Lakeland Elementary

Kayla Trnka (state)

Legg Middle School

Katherine Adamonis (district)

Coldwater High School

Jeffrey Bohl (district)

William DeBeau (state)

Kelsey Feldpausch (state)

Matthew Lock (district)

Bryan Shirk (state)

Elizabeth Tucker (state)

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to approve an overnight stay for Coldwater High School’s Track Team State Qualifiers.

MOTION made and supported by Members Lanford and Dean that the Board of Education approves the overnight stay for the CHS Track team’s state qualifiers on Thursday, June 1 in order for the team qualifiers to participate in State Finals scheduled to be held on Friday, June 2, 2023, in Grand Rapids, MI, as presented.

Discussion ensued.

\*CHS Principal Bill Milnes noted that the dates referenced in the recommendation were presented incorrectly. The correct dates are Friday, June 2, with finals to take place on Saturday, June 3.

Resolution unanimously approved as amended.

**RECOMMENDATION  
TO APPROVE AN  
OVERNIGHT STAY  
FOR COLDWATER  
HIGH SCHOOL’S  
TRACK TEAM STATE  
QUALIFIERS –  
APPROVED AS  
AMENDED**

President Lake presented the second reading and adoption of revised policies.

MOTION made and supported by Members Lanford and Frederick that the Board of Education approves the recommendation from the Policy Advisory Committee to adopt board policies 1615, 3215, 4215, 5512, 7434, 9160, 7540.02, 7540.03, 7540.04, 8300, 8305, 8315, 9700.01, 2623, 6325, 8390, 8400, on second reading, as submitted.

Roll call vote taken.

Yeas: Members Holbrook, Steel, Dean, Lanford, Frederick, Lake

Nays: None

Resolution passed unanimously.

MOTION made and supported by Members Lanford and Holbrook that the Board of Education enter to into executive session for the purpose of attorney-client privilege under MCL15.268(h).

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

Nays: None

Open session of the regular meeting recessed, and the Board of Education entered into closed session at 8:08 pm.

Open Session of the regular meeting reconvened at 8:08 pm.

**REQUEST TO  
CONDUCT  
EXECUTIVE SESSION  
- APPROVED**

President Lake made the following announcements:

1. The next Regular Meeting of the Board of Education will be held on Monday, May 26, 2023, at six o'clock in the evening at the Administrative Service Center located at 401 Sauk River Drive in Coldwater.
2. A Budget Hearing for the 2023-2024 Proposed Budget will take place on Wednesday, June 28, 2023, at 5:30 in the evening at the Administrative Service Center prior to the Special Meeting scheduled for 6:00 p.m.

**ANNOUNCEMENTS**

Regular Meeting adjourned at 8:09 pm.

**ADJOURNMENT**

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Clair Dean, Secretary, Board of Education

Heather Harvey, Executive Secretary