

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD ON JUNE 26, 2023, AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

BOARD MEMBERS PRESENT: Bob Steel, Kristin Lyon-Welch, Kate Frederick, Jeff Holbrook, Clair Dean, Edward C. Lake

ATTENDANCE

BOARD MEETING ABSENT: Ronald Lanford

OTHERS IN ATTENDANCE: Terry Ann Whelan, Superintendent; Heather Harvey, Rachelle Roby, Penny Brockway, Todd Farmer, Brian Stevens, Shawn Parshall and Scott Thompson, TowerPinkster; Tom Stanek and David Innes, Owen-Ames-Kimball; Penny DeWitt, CeCe DeWitt

President Lake brought the Regular Meeting to order at 6:01 p.m.

CALL TO ORDER

President Lake called for presentations.

BUILDING PROGRAM HIGHLIGHTS

- TowerPinkster and Owen-Ames-Kimball provided the board with an all-district project review of past and present building projects.
- Todd Farmer provided the board with an overview of the high school athletic statistics from the 2022-2023 school year.
- President Lake acknowledged Chartwells Food Services for their work and contribution of the extraordinary food spread for Superintendent Whelan’s Retirement Reception. Lake expressed his appreciation for Chartwells years of service and success with the food program.

President Lake made the request for public participation forms. No forms were submitted.

VISITORS, DELEGATIONS, AND COMMUNICATIONS

Minutes of the Regular Meeting and Closed Session held on Monday, May 22, 2023, were given consideration for acceptance and approval.

APPROVAL OF MINUTES: REGULAR AND CLOSED SESSION – MAY 22, 2023 - APPROVED

MOTION was made by Member Frederick, supported by Member Dean, that the Board of Education approves the minutes of the Regular Meeting and Closed Session held on Monday, May 22, 2023, as presented.

Resolution approved unanimously.

President Lake called for agenda additions or deletions. Agenda approved as submitted.

APPROVAL OF AGENDA ADDITIONS/ DELETIONS

President Lake called for communications. No communications were reported at this time.

COMMUNICATIONS AND CONSENT AGENDA

Superintendent Whelan presented the personnel report in its entirety. In the absence of Board Treasurer Ronald Lanford, President Lake offered the May Accounts for Payment Report and Financial Statements for approval.

MOTION made and supported by Members Dean and Steel that the Board of Education resolves to:

approve the administrative recommendation to transition Amanda Morick from her ELA teaching position at Legg Middle School to the secondary English teaching position at Coldwater High School, effective the 2023-2024 school year; **A. MORICK**

accept with regret, the resignation of Kayla Trnka, Elementary Art Teacher for grades 2-5th, effective August 1, 2023; **K. TRNKA**

approve the administrative recommendation to transition Amy VanZee from her 7th grade Science teaching position to the position of PE/Health Teacher at Legg Middle School, effective the 2023-2024 school year; **A. VANZEE**

approve the administrative recommendation to employ Rochelle Agar for the full-time counselor position at Legg Middle School, effective the 2023-2024 school year; **R. AGAR**

approve the administrative recommendation to employ Mariah Johnson for the 7th grade Science position at Legg Middle School, effective the 2023-2024 school year; **M. JOHNSON**

approve the administrative recommendation to employ Bryan Shirk for the Student Support Liaison position at Coldwater High School, effective the 2023-2024 school year; **B. SHIRK**

approve the administrative recommendation to extend the two-year contract for Business Manager, Rachelle Roby, to June 30, 2025; **R. ROBY**

approve the administrative recommendation to employ Alyssa LaGuire for the part-time Behavior Support position at Max Larsen Elementary, effective the 2023-2024 school year; **A. LAGUIRE**

approve the administrative recommendation to employ Ana Rodriguez for the Library Clerk position at Max Larsen Elementary, effective the 2023-2024 school year; **A. RODRIGUEZ**

accept with regret the resignation of Transportation Secretary, Mike Clayman, effective June 8th, 2023; **M. CLAYMAN**

approve the administrative recommendation to transition Ronda Sprague from the position of Bus Driver to Transportation Secretary, effective the 2023-2024 school year; **R. SPRAGUE**

approve the administrative recommendation to employ Camrie Surbrook for the part-time caregiver position at Kids Club, effective immediately upon board approval; **C. SURBROOK**

accept with regret, the resignation of Leah Nearpass from the part-time paraprofessional and supervisor position at Max Larsen Elementary, effective immediately upon board approval. **L. NEARPASS**

and,

approves the following May accounts for payment and financial statements as submitted:

May General Fund accounts in the amount of \$2,256,552.76; **ACCOUNTS FOR**

May Special Revenue accounts in the amount of \$216,443.43; **PAYMENT**

Resolution approved unanimously.

President Lake acknowledged the Building Reports. **BOARD COMMITTEE**

President Lake reported that the Budget and Finance Committee met recently to discuss various employment contracts, salaries, CEA salaries, and the purchase of new furniture for Max Larsen Elementary. **REPORTS/ BUILDING**

Superintendent Whelan provided the board with an update on the proposed changes to the prohibited subjects of bargaining legislation. **REPORTS/**

Discussion ensued. **SUPERINTENDENT/**

Whelan further provided the board members with an update on the construction projects at Jefferson and Legg Middle School and stated that she would be scheduling a time to do a walkthrough with the board members of both buildings prior to her departure. **CFO REPORT**

Whelan provided the board with an update on each of the action items listed on the agenda and shared that the Budget and Finance Committee will be meeting on Tuesday of this week to discuss a few items she hopes the committee will propose to the board for approval at the Special Meeting scheduled for Wednesday.

Superintendent Whelan reminded the board that the district's Budget Hearing will take place prior to the Special Meeting on Wednesday and is scheduled to start at 5:30 pm.

President Lake presented the request to approve the purchase of classroom furniture for Max Larsen Elementary.

MOTION made and supported by Members Steel and Dean that the Board of Education approves the bid from Great Lakes Furniture for Max Larsen Elementary for an amount not to exceed \$219,677.79, to be paid out of the 2023-2024 budget, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Dean, Holbrook, Lyon-Welch, Steel, Frederick, Lake

Nays: None

Resolution passed unanimously.

**ACTION ITEMS:
REQUEST TO
APPROVE PURCHASE
OF CLASSROOM
FURNITURE FOR MAX
LARSEN
ELEMENTARY –
APPROVED**

President Lake presented the recommendation to adopt 2023-2024 Michigan High School Athletic Association (MHSAA) Resolution.

MOTION made and supported by Members Dean and Steel that the Coldwater Community Schools Board of Education adopts the 2023-2024 Membership Resolution for the Michigan High School Athletic Association, Inc. (MHSAA), as submitted.

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Holbrook, Steel, Dean, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION
TO ADOPT 2023-2024
MICHIGAN HIGH
SCHOOL ATHLETIC
ASSOCIATION
(MHSAA
RESOLUTION)**

President Lake presented the recommendation to approve the revised memorandum of agreement between the City of Coldwater Police Department and Coldwater Community Schools for the 2023-2024 school year.

MOTION made and supported by Members Dean and Frederick that the Board of Education approves the revised Memorandum of Agreement between the City of Coldwater Police Department and Coldwater Community Schools for the 2023- 2024 school year for an additional School Resource Officer for Legg Middle School, beginning August 1, 2023, through June 30, 2024, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Frederick, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION TO
APPROVE THE REVISED
MEMORANDUM OF
AGREEMENT BETWEEN
THE CITY OF
COLDWATER POLICE
DEPARTMENT AND
COLDWATER
COMMUNITY SCHOOLS
FOR THE 2023-2024
SCHOOL YEAR -
APPROVED**

President Lake presented the recommendation to approve the off-schedule salary increase of 2.25% in addition to the 1.75% salary increase for Coldwater Education Association (CEA) for the 2023-2024 school year.

MOTION made and supported by Members Frederick and Dean that the Board of Education approves the 2.25% off-schedule salary increase in addition to the previously approved 1.75% salary increase to the CEA salary schedule for the 2023-2024 school year, as presented.

**RECOMMENDATION TO
APPROVE OFF-
SCHEDULE SALARY
INCREASE OF 2.25%
FOR COLDWATER
EDUCATION
ASSOCIATION (CEA)
FOR 2023-24 SCHOOL
YEAR - APPROVED**

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Holbrook, Dean, Lake

Nays: None

Resolution passed unanimously.

President Lake presented the recommendation to approve the teacher request for a two-year sabbatical leave without pay and benefits.

MOTION made and supported by Members Frederick and Lyon-Welch that the Board of Education approves the 2-year sabbatical leave without pay and benefits for Coldwater High School English Teacher, Christian Lagrois, for the 2023- 2024 and 2024-2025 school years, and accepts Mr. Lagrois' intent to notify the district on or before May 31, 2024, of his decision to return to an open assignment for the 2025-2026 school year, as present

Discussion ensued.

Roll call vote taken.

Yeas: Members Dean, Steel, Frederick, Holbrook, Lyon-Welch, Lake

Nays: None

Resolution passed unanimously.

**RECOMMENDATION
TO APPROVE
TEACHER REQUEST
FOR A TWO-YEAR
SABBATICAL LEAVE
WITHOUT PAY AND
BENEFITS –
APPROVED**

President Lake made the following announcements:

1. A Budget Hearing for the 2023-2024 Proposed Budget will take place on Wednesday, June 28, 2023, at 5:30 in the evening at the Administrative Service Center prior to the Special Meeting scheduled for 6:00 p.m.
2. The next Regular Organizational Meeting of the Board of Education will be held on Monday, July 10, 2023, at six o'clock in the evening at the Administrative Service Center located at 401 Sauk River Drive in Coldwater.

ANNOUNCEMENTS:

The Regular Meeting adjourned at 6:52 pm.

ADJOURNMENT:

Clair Dean, Secretary, Board of Education

Heather Harvey, Executive Secretary