

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD ON AUGUST 28, 2023, AT 6:00 P.M., LOCAL TIME, IN THE DISTRICT AT ADMINISTRATIVE SERVICE CENTER, 401 SAUK RIVER DRIVE, COLDWATER, MICHIGAN.

BOARD MEMBERS PRESENT: Bob Steel, Kristin Lyon-Welch, Kate Frederick, Ronald Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake, Jr.

ATTENDANCE

BOARD MEETING ABSENT: N/A

OTHERS IN ATTENDANCE: Paul Flynn, Superintendent; Heather Harvey, Rachele Roby, Penny Brockway, Ted Davis, Krista Searls, Julie Slusher, Jacob Kumor, Gary Dancer, Tobi Reardon, Julie Farmer, Todd Farmer, Brian Stevens, Bob McKinley, Amy Abrey, Monica Downs, Holli Ward, Kari Friend, Lynette Norton, Elizabeth Snyder, Heidi Weis, Kim Ulrich, Penny and CeCe Dewitt, Courtney Dirschell, Bill Milnes, Carrie Jones, and others.

President Lake brought the Regular Meeting to order at 6:01 p.m.

CALL TO ORDER

President Lake made the request for public participation forms. Three forms were submitted.

VISITORS, DELEGATIONS, AND COMMUNICATIONS

- Bob Mckinley addressed the board with his concern regarding communication from the board to community members.
- Amy Abrey addressed the board with her concern regarding the bathroom pass policy at Legg Middle School.
- Monica Downs addressed the board with her concerns relevant to the district's athletic guidelines and policies surrounding fall sports and asked for clarification of such policies and guidelines.

Minutes of the Regular Organizational Meeting held on Monday, July 10, 2023, were given consideration for acceptance and approval.

APPROVAL OF MINUTES: REGULAR ORGANIZATIONAL MEETING JULY 10, 2023- APPROVED

MOTION was made by Member Lanford, supported by Member Lyon-Welch, that the Board of Education approves the minutes of the Regular Organizational Meeting held on Monday, July 10, 2023, as presented.

Resolution approved unanimously.

President Lake called for agenda additions or deletions. Agenda approved as submitted.

APPROVAL OF AGENDA ADDITIONS/ DELETIONS

President Lake called for communications. No communications were reported at this time. Superintendent Flynn presented the personnel report in its entirety. Member Lanford presented the acceptance and approval of the gifts report. Lanford offered the June and July Accounts for Payment Reports for approval.

COMMUNICATIONS AND CONSENT AGENDA

MOTION made and supported by Members Lanford and Dean that the Board of Education resolves to:

approve the administrative recommendation to hire Paige Newton for the 31N social worker position at Legg Middle School, effective the 2023-2024 school year;

approve the administrative recommendation to employ Rebecca Kellett for the 31N Behavioral Analyst position at Max Larsen Elementary, effective the 2023-2024 school year;

approve the administrative recommendation to employ Ashley Miller for the 31N Behavioral Analyst position at Jefferson Elementary, effective the 2023-2024 school year;

approve the administrative recommendation to hire Beth McDonald for the third-grade teaching position at Jefferson Elementary, effective the 2023-2024 school year;

approve the administrative recommendation to hire Chelsey Thangvijit for the 9th Grade English teaching position, Cardinal Academy teaching position, and Online Instruction supervisor position, effective the 2023-2024 school year;

approve the administrative recommendations for the following certified extra-duty:

- Brian Pritchard, Social Studies Curriculum Chair (LMS)
- Jason Brantley, Science Curriculum Chair (LMS)
- Kelsey Hazel, ELA Curriculum Chair (CHS);

accept with regret, the resignation of Debra Evans, from the third-grade teaching position at Jefferson Elementary, effective August 1, 2023;

accept with regret, the resignation of Amber Lutman, from the third-grade teaching position at Jefferson Elementary, effective August 11, 2023;

accept with regret, the resignation of Gracen Yates from the position of Director of Kids Club Childcare Center and Kinder Learning Academy, effective August 4, 2023;

accept with regret, the resignation of Tiffany O'Brien as part-time lunchroom supervisor for Legg Middle School, effective immediately upon board approval;

approve the administrative recommendation to employ Kayla Lopshire for the part-time caregiver position at Kids Club, and part-time assistant sub-teacher for Kinder Learning Academy, effective immediately upon board approval;

approve the administrative recommendation to employ Jeremy Spencer for the part-time lunchroom supervisor position at Legg Middle School, effective immediately upon board approval;

approve the administrative recommendation to employ Jane Armstrong for the part-time lunchroom supervisor position at Legg Middle School, effective immediately upon board approval;

approve the administrative recommendation to hire Aiyya Hajlan for the ELL Support/Supervisor position at Max Larsen Elementary, effective the 2023-2024 school year;

accept with regret, the resignation of Brian Kelly from the freshman girls' basketball coaching position, effective immediately upon board approval;

approve the administrative recommendations for the following extra duty assignments as outlined below:

<u>NAME</u>	<u>POSITION</u>
Ellyann Markos	JV Volleyball Co-Coach
Keely Beemer	JV Volleyball Co-Coach
Rory Woodward	8th Grade (B) Volleyball Coach
Logan Fee	7 th Grade Football Coach

- P. NEWTON
- R. KELLETT
- A. MILLER
- B. MCDONALD
- C. THANGVIJIT
- B. PRITCHARD
- J. BRANTLEY
- K. HAZEL
- D. EVANS
- A. LUTMAN
- G. YATES
- T. O'BRIEN
- K. LOPSHIRE
- J. SPENCER
- J. ARMSTRONG
- A. HAJLAN
- B. KELLY
- E. MARKOS
- K. BEEMER
- R. WOODWARD
- L. FEE

And further,
gratefully accepts the gifts as outlined below, and;
that a letter of appreciation, on behalf of the board, be sent to the donors indicated above for their
worthwhile and generous gifts;

<u>DONOR</u>	<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>VALUE</u>	ACCEPTANCE AND APPROVAL OF GIFTS
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Aubrey Hodson, Max Larsen School	\$500.00	
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Elizabeth Smith, Lakeland Elementary	\$500.00	
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Katherine Jewell, Coldwater High School	\$1000.00	
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Amy Cekander, Max Larsen Elementary	\$280.00	
Eby-Klein Youth and Family Center	Good, Better, Best Grant	Katie Frias, Max Larsen Elementary	\$500.00	
Branch County Community Foundation	Monetary Funds to purchase Capos for guitar students	Aaron Wood, Coldwater High School	\$400.00	
Branch County Community Foundation	Monetary Funds to purchase sheet music for band students	Aaron Wood, Coldwater High School	\$700.00	
Branch County Community Foundation	Monetary Funds to purchase NASA Air Rocket Launcher Kit for LMS	Keith Johnson, Coldwater High School	\$800.00	
Branch County Community Foundation	Monetary Funds to purchase rugs and resource books for the classroom	Janette Jones, Max Larsen Elementary	\$569.00	
Branch County Community Foundation	Monetary Funds to purchase supplies for High School Art room	Chelsea Wilber, Coldwater High School	\$2,000.00	
Branch County Community Foundation	Monetary Funds to purchase equipment for Chemistry classroom	Robert Hostetler, Coldwater High School	\$850.68	

Walmart	Monetary Funds to be used for ABC Challenge	Interact Club, Coldwater High School	\$250.00
Coldwater Noon Club	Monetary Funds to be used to purchase staff shirts	Max Larsen Elementary Staff	\$400.00
Century Bank and Trust, Coldwater	Three large boxes of school supplies for elementary students	Max Larsen, Jefferson, and Lakeland Elementaries	N/A

And finally,

approves the following June and July accounts for payment as submitted:

June General Fund accounts in the amount of \$2,265,007.09;
June Special Revenue accounts in the amount of \$247,539.97;

July General Fund accounts in the amount of \$2,396,352.28
July Special Revenue accounts in the amount of \$117,274.31

**ACCOUNTS FOR
PAYMENT**

Resolution approved unanimously.

There were no Board Committee Reports at this time.

President Lake acknowledged the Building Reports.

Superintendent Flynn highlighted the success of the district's open houses and the first week of school. He further shared that the auditors completed their onsite audit earlier in the month and that he hopes to have the preliminary results in September, with the final presentation presented to the full board in October at the regular meeting. Flynn also provided a construction update, as well as a report on the district's grant funding. He further shared that the playground inspections by SetSeg will be taking place in the near future and that the Infrastructure Survey has been completed. Flynn later noted that the location of various board meetings will be moved to other buildings within the district, pending the scheduled building program highlights for 2023-2024.

**BOARD COMMITTEE
REPORTS/ BUILDING
REPORTS/
SUPERINTENDENT
REPORT**

*Member Lyon-Welch expressed her appreciation for the Interact Club and its organization with this year's ABC Challenge. Lyon-Welch shared that she has children who participated in the event, and it was well organized and a fun time had by all.

President Lake presented the recommendation to approve the CFO Contract.

MOTION made and supported by Members Lyon-Welch and Frederick that the Board of Education approves the terms of the Chief Financial Officer Employment contract for Rachelle Roby, beginning August 29, 2023, through June 30, 2024, as presented.

Roll call vote taken.

Yeas: Members Holbrook, Steel, Dean, Lanford, Lyon-Welch, Frederick, Lake

Nays: None

Resolution passed unanimously.

**ACTION ITEMS:
RECOMMENDATION
TO APPROVE CFO
CONTRACT -
APPROVED**

President Lake presented the request to approve the quote from Imagine Learning for the online platform for teacher instruction for Middle School Spanish.

MOTION made and supported by Members Lanford and Steel that the Board of Education approves the quote from Imagine Learning for online Spanish instruction for 8th-grade students, at a cost of \$12,000 per semester, as presented.

Discussion ensued.

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Steel, Dean, Lake

Nays: None

Resolution passed unanimously.

REQUEST TO APPROVE QUOTE FROM IMAGINE LEARNING FOR ONLINE INSTRUCTION PLATFORM FOR TEACHER INSTRUCTION FOR MIDDLE SCHOOL SPANISH - APPROVED

President Lake presented the request to approve the renovation of and furnishings for the guidance office space at Coldwater High School.

MOTION made and supported by Members Dean and Lanford that the Board of Education approves the quote from Winter Worx, LLC, and the quote from Michigan Office Environments for the proposed high school guidance office renovation, two new office additions, and new office furnishings in the total amount of \$45,004.36, to be paid from the district's General Fund, as presented.

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution passed unanimously.

REQUEST TO APPROVE RENOVATION OF AND FURNISHINGS FOR GUIDANCE OFFICE SPACE AT COLDWATER HIGH SCHOOL - APPROVED

President Lake presented the request to certify MASB 2023 Voting Delegates and Alternates.

MOTION made and supported by Members Frederick and Lyon-Welch that the Coldwater Community Schools Board of Education certifies the following individuals to represent our school board at the 2023 MASB Delegate Assembly:

REQUEST TO CERTIFY MASB 2023 DELEGATES AND ALTERNATES - APPROVED

Voting Delegates

Alternates

1) Edward C. Lake, Jr.

1) Kristin Lyon-Welch

2) Jeff Holbrook

2) Bob Steel

3) Clair Dean

3) Kate Frederick

Resolution passed unanimously.

ANNOUNCEMENTS:

President Lake made the following announcements:

1. The next Regular Meeting of the Board of Education will be held on Monday, September 25, 2023, at six o'clock in the evening in the cafeteria at the Legg Middle School located at 175 Green Street in Coldwater.

The Regular Meeting adjourned at 6:30 pm.

ADJOURNMENT:

Clair Dean, Secretary, Board of Education

Heather Harvey, Executive Secretary