

THE REGULAR MEETING OF THE BOARD OF EDUCATION WAS HELD DECEMBER 18, 2023 AT 6:00 P.M., LOCAL TIME, IN THE MULTIPURPOSE ROOM AT LAKELAND ELEMENTARY, 235 WESTERN AVENUE, COLDWATER, MICHIGAN.

BOARD MEMBERS PRESENT: Bob Steel, Kristen Lyon-Welch, Kate Frederick, Ronald Lanford, Jeff Holbrook, Clair Dean, Edward C. Lake, Jr.

ATTENDANCE

BOARD MEMBERS ABSENT:

OTHERS IN ATTENDANCE:

Paul Flynn, Superintendent; Heather Harvey, Gary Dancer, Jacob Kumor, Julie Farmer, Kelli Hills, Tara Coats, Penny DeWitt, CeCelia DeWitt, Brian Stevens, Monica Downs, Tobi Reardon, Courtney Dirschell, Ali Nagi, Shauna Chavez, Krista Searls, Ted Davis, Todd Farmer, Claudia Salto-Cortes, Enrique Pernia, and others

OTHERS IN ATTENDANCE

President Lake brought the Regular Meeting to order at 6:01 p.m.

CALL TO ORDER

Pledge to the flag was conducted. Roll call for attendance of the board was taken as recorded above.

PLEDGE TO FLAG AND ATTENDANCE

President Lake made the request for public participation forms. [6] forms were submitted.

VISITORS, DELEGATIONS, AND COMMUNICATIONS

- Appreciation for administration, including Superintendent Flynn and High School Principal, Ted Davis, was expressed on behalf of the CEA by one public participant.
- Concerns regarding the high school soccer program were brought to the board by five public participants.

President Lake called for the Lakeland Elementary presentation.

Principal Gary Dancer addressed the board and community and invited all members to meet in the gymnasium for a special presentation by volunteers from the fifth-grade band at Lakeland. Director Katie Jewell welcomed all attendees and provided a program of the songs performed by the band. Band students who were present introduced themselves and shared what he/she enjoyed most about participating in band. The band performed Hot Cross Buns, London Bridge, A Mozart Melody, and Jingle Bells.

BUILDING PROGRAM HIGHLIGHTS – LAKELAND ELEMENTARY 5TH GRADE BAND

The board members entered back into the regular business meeting in the multipurpose room at 6:34 p.m.

Minutes of the Regular Meeting held on November 20, 2023, were given consideration for acceptance and approval.

APPROVAL OF MINUTES: 11/20/2023

MOTION was made by Member Lanford, supported by Member Steel, that the Board of Education approve the minutes of the Regular Meeting held on November 20, 2023, as submitted. Resolution approved unanimously.

President Lake called for agenda additions or deletions.
 Superintendent Flynn noted an amendment to the Personnel Recommendations report on the Consent Agenda.
 Flynn stated that the recommendation to approve the hire of Huda Mohamed for the ELL Support Personnel position at Jefferson Elementary needed to be removed from the report.
 Agenda accepted as amended.

APPROVAL OF
AGENDA ADDITIONS/
DELETIONS

President Lake called for communications.
 No communications were reported.
 Superintendent Flynn presented the personnel report in its entirety.
 Board Treasurer Lanford offered the November Accounts for Payment reports for approval.
 Member Holbrook presented the Acceptance and Approval of Gifts report.
 MOTION made and supported by Members Lanford and Steel that the Board of Education resolves to:
 accept with regret, the resignation of Ed Dickenson from the first-grade teaching position at Max Larsen Elementary, effective January 5, 2024;
 accept with regret, the resignation of Chloe Smith from the second-grade teaching position at Jefferson Elementary, effective the end of the day on December 22, 2023;
 accept with regret, the resignation of Behavior Analyst, Rebecca Kellett, from her position at Max Larsen Elementary, effective the end of the day on December 13, 2023;
 approve the administrative recommendation to employ Janet Breza and McKenna Arble for the Extended Day Programming Instructor positions at Max Larsen Elementary, effective immediately upon board approval;
 accept with regret, the resignation of Elizabeth Mercer from the part-time bus monitor position at Coldwater Schools, effective November 10, 2023;
 accept with regret, the resignation of Sarah Wilson from the part-time supervisor position at Lakeland Elementary, effective the end of the day on December 1, 2023;
 accept with regret, the resignation of Becky Lawson from the part-time supervisor position at Jefferson Elementary, effective immediately upon board approval;
 accept with regret, the resignation of Porter Skidmore from the part-time Supervisor position at Jefferson Elementary, effective the end of the day on December 22, 2023;
 accept with regret, the resignation of Cross Country Coach, Robert Chalfant, effective immediately upon board approval;
 accept with regret, the resignation of Khawlah Annajar from the part-time ELL Support Personnel position at Max Larsen Elementary, effective end of the day on December 22, 2023;
 approve the administrative recommendation to employ Todd Nowicki for the part-time supervisor position at Jefferson Elementary, effective immediately upon board approval;
 approve the administrative recommendation to hire James Dayton for the part-time Supervisor position at Lakeland Elementary, effective immediately upon board approval;
 approve the administrative recommendations for the following extra duty position as outlined below:

COMMUNICATIONS
AND CONSENT
AGENDA

E. DICKENSON

C. SMITH

R. KELLETT

M. ARBLE

E. MERCER

S. WILSON

B. LAWSON

P. SKIDMORE

R. CHALFANT

K. ANNAJAR

T. NOWICKI

J. DAYTON

NAME	POSITION
Danielle Kelly	Girls' Varsity Track & Field Head Coach
Derrick Bean	Varsity Cross Country Coach

D. KELLY
D. BEAN

And further,
 that the Board of Education approves the following November accounts for payment as submitted:
 November General Fund accounts in the amount of \$2,421,302.76;
 November Special Revenue accounts in the amount of \$303,799.4;

ACCOUNTS FOR
PAYMENT AND
FINANCIAL
STATEMENTS

and approves the Financial Statements as presented;

And finally,

that the Board of Education gratefully accepts the gifts as outlined below, and that a letter of appreciation, on behalf of the board, be sent to the donors indicated above for their worthwhile and generous gifts:

ACCEPTANCE AND APPROVAL OF GIFTS

<u>DONOR</u>	<u>DESCRIPTION</u>	<u>RECIPIENT</u>	<u>VALUE</u>
Branch County Community Foundation/Women Who Care Fund	Monetary Funds	National Art Honors Society	\$500.00
Eby-Klein Youth and Family Center/Good, Better, Best Grant	Monetary Funds	Rachel Hoard, Jefferson Elementary	\$500.00
Eby-Klein Youth and Family Center/Good, Better, Best Grant	Monetary Funds	Rachel Hoard, Lakeland Elementary	\$500.00
Coldwater High School Interact Club (ABC Challenge)	Monetary Funds	Amy Vanzee, LMS Physical Education	\$300.00
Branch County Community Foundation/Youth Grantmakers Project	Monetary Funds	Lakeland Elementary	\$250.00
McDonald's Donation	Monetary Funds	Coldwater High School Athletics	\$600.00
Eby-Klein Youth & Family Center/Good, Better, Best Grant	Monetary Funds	Lindsey Dixon, Jefferson Elementary	\$400.00
Eby-Klein Youth & Family Center/Good, Better, Best Grant	Monetary Funds	Betty Payne, Legg Middle School	\$500.00
Eby-Klein Youth & Family Center/Good, Better, Best Grant	Monetary Funds	Denise Sawyer, Max Larsen	\$400.00
Eby-Klein Youth & Family Center/Good, Better, Best Grant	Monetary Funds	Elizabeth AcMoody, Lakeland Elementary	\$400.00

Resolution approved unanimously.

President Lake acknowledged the December Building Reports and the Curriculum and Instruction Report. No further discussion took place.

President Lake reported that the Policy Committee recently met to review upcoming policy updates that would be presented for the first reading later in the agenda.

Lake further stated that the Budget and Finance Committee also met to review various financial matters within the district, including the proposal to purchase new weight equipment and to review the 2023-2024 proposed budget amendments.

Superintendent Flynn provided the board with an overview of the recent Strategic Planning meeting held at Lakeland Elementary on December 13, 2023.

Flynn shared that the meeting went very well with various discussions among attendees regarding the strengths and needs of the district. Flynn shared his intent to meet monthly with the newly formed Strategic Planning Committee.

**BUILDING
REPORTS/CURRICULUM
AND INSTRUCTION
REPORT/COMMITTEE
REPORTS**

**SUPERINTENDENT'S
REPORT**

President Lake presented the first reading of revised policies.

MOTION made and supported by Members Lanford and Frederick that the Board of Education acknowledges the recommendation of the first reading of the revised board policies, as submitted.

Roll call vote taken.

Yeas: Members Holbrook, Steel, Dean, Lanford, Lyon-Welch, Frederick, Lake

Nays: None

Resolution unanimously passed.

**ACTION ITEM:
FIRST READING OF
REVISED POLICIES-
APPROVED**

President Lake presented the recommendation to amend and approve the 2023-2024 budgets.

MOTION made and supported by Members Lanford and Steel that the Board of Education accepts the amendments to the 2023-24 General Fund Budget, Food Service Budget, Preschool & Daycare Tuition Budget, Debt Service Budget, and Sinking Fund Budget.

Roll call vote taken.

Yeas: Members Lyon-Welch, Frederick, Lanford, Holbrook, Steel, Dean, Lake

Nays: None

Resolution unanimously approved.

**ACTION ITEM:
RECOMMENDATION
TO AMEND AND
APPROVE 2023-2024
BUDGETS –
APPROVED**

President Lake presented the request to approve the purchase of new weight room equipment.

MOTION made and supported by Members Lanford and Lyon-Welch that the Board of Education approves the purchase of new weight room equipment for Coldwater High School from Pro Power Strength Equipment for an amount not to exceed \$33,570.00, as presented; and further, that the Board of Education acknowledges the contribution of \$10,000 from the Athletic Boosters to be used toward the total cost of the purchase of the new weight room equipment.

Roll call vote taken.

Yeas: Members Frederick, Lanford, Dean, Holbrook, Lyon-Welch, Steel, Lake

Nays: None

Resolution unanimously approved.

**ACTION ITEM:
REQUEST TO
APPROVE PURCHASE
OF NEW WEIGHT
ROOM EQUIPMENT –
APPROVED**

President Lake presented the recommendation to approve the Coldwater High School Powerlifting Club.

MOTION made and supported by Members Lanford and Lyon-Welch that Board of Education approve the addition of a Coldwater High School Powerlifting Club, as presented.

Roll call vote taken.

Yeas: Members Steel, Lyon-Welch, Frederick, Lanford, Holbrook, Dean, Lake

**ACTION ITEM:
RECOMMENDATION
TO APPROVE
COLDWATER HIGH
SCHOOL
POWERLIFTING
CLUB- APPROVED**

Nays: None

Resolution unanimously approved.

President Lake made the following announcement:

ANNOUNCEMENTS

1. The next scheduled Regular Organizational Meeting of the Board of Education (for non-financial matters and any other necessary business) will be held on Monday, January 22, 2024, at six o'clock in the evening in the boardroom at the Administrative Service Center located at 401 Sauk River Drive in Coldwater, MI.

Regular Meeting adjourned at 6:48p.m.

ADJOURNMENT

Clair Dean, Secretary, Board of Education
(Heather Harvey, Executive Secretary)