

PLEASE POST

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DATE: SEPTEMBER 7, 2018
TO: ALL QUALIFIED CANDIDATES
FROM: OFFICE OF THE SUPERINTENDENT
REF: NON-CERTIFIED POSITION OPENING – NOVEMBER 2018
POSITION: RTP (Responsible Thinking Process) COORDINATOR
COLDWATER HIGH SCHOOL

QUALIFICATIONS:

- Must possess a basic understanding of RTP (Responsible Thinking Process)
- Possess ability and willingness to acquire the proper training and education
- Possess positive interpersonal and communication skills
- Must have a clear understanding of the developmental needs of 9-12th grade students
- Possess strong classroom management skills
- Ability to organize and manage multiple tasks at one time
- Ability to utilize Microsoft Word, Excel, and Google applications to track and monitor school records and intervention processes.

SALARY & BENEFITS: PER CESPA CONTRACT
29.5 HOURS PER WEEK WHILE SCHOOL IS IN SESSION

DEADLINE TO APPLY: UNTIL FILLED

EXPECTED DATE OF HIRE: NOVEMBER 19, 2018 (contingent upon Board approval)

APPLY TO:
(INCLUDE LETTER OF INTEREST, RESUME, & REFERENCES)

MR. BILL MILNES, PRINCIPAL
COLDWATER HIGH SCHOOL
275 N. FREMONT ST.
COLDWATER, MI 49036
milneswm@ccscards.org

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NOTICE HAS BEEN POSTED LOCALLY & ON DISTRICT WEBSITE

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The Coldwater Community School District is an equal opportunity employer. Its hiring practices are in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972k and Section 504 of the Rehabilitation Act of 1973, Subpart 84.5. No hiring practice shall discriminate against race, color, national origin, age, sex or handicap.