

DATE: NOVEMBER 8, 2019  
TO: ALL QUALIFIED CANDIDATES  
FROM: OFFICE OF THE SUPERINTENDENT  
REF: CERTIFIED POSITION OPENING  
POSITION: FULL-TIME ELEMENTARY SOCIAL WORKER (31N GRANT FUNDED)

**QUALIFICATIONS:**

- Must possess Master's Degree in Social Work (MSW)
- Must be a Michigan licensed master's level social worker, or a Michigan licensed master's level school social worker, or a limited licensed master's level social worker
- Strong working knowledge of child development and mental health
- Must possess a strong behavioral background with an emphasis on creating and implementing behavior plans
- Excellent oral and written communication skills
- Positive work ethic
- Demonstrated ability to establish and maintain effective working relationships
- Knowledge of federal, state and local policies and procedures regarding welfare and social work services
- Familiarity with outside agencies that offer services for students and families

**RESPONSIBILITIES:**

- Provide individual and group support and counseling for children with social, emotional, situational, and/or behavioral needs
- Engage in school and district teams focused on the social, emotional and behavioral well being of all students
- Build relationships with families in an effort to communicate proactively and prevent problems
- Assist families in understanding child development and difficulties experienced by their children
- Assist families in their pursuit of community services as needed
- Participate in the child study process
- Provide consultation to teachers on how to address social, emotional, and/or behavioral concerns in the classroom, and coordinate action plans
- Assist in the planning and monitoring of school-wide positive behavior support
- Maintain records of all services provided
- Submit annual report to the state of Michigan

SALARY & BENEFITS PER CEA CONTRACT (Coldwater Education Association)

DEADLINE TO APPLY: NOVEMBER 21, 2019 OR UNTIL FILLED

EXPECTED DATE OF HIRE: IMMEDIATELY (contingent upon Board approval)

APPLY TO: ATTENTION: HUMAN RESOURCES  
COLDWATER COMMUNITY SCHOOLS  
401 SAUK RIVER DRIVE  
COLDWATER MI 49036  
E-MAIL: [HR@ccscards.org](mailto:HR@ccscards.org) (include letter of interest, resume, copies of transcripts and license)

**\*\*THIS NOTICE HAS BEEN POSTED LOCALLY & ON THE DISTRICT'S WEBSITE  
& GREATSCHOOLJOBS.COM & MASA.MISTAFF.ORG & MITESOL.ORG\*\***  
The Coldwater Community School District is an equal opportunity employer.  
Its hiring practices are in compliance with Title VI of the Civil Rights Act of 1964,  
Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973,  
Subpart 84.5. No hiring practice shall discriminate against race, color, national origin, age, sex or handicap.