

**PLEASE POST**

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**DATE:** FEBRUARY 1, 2023  
**TO:** ALL QUALIFIED CANDIDATES  
**FROM:** OFFICE OF THE SUPERINTENDENT  
**POSITION:** PART-TIME SUPERVISOR  
**LOCATION:** JEFFERSON ELEMENTARY SCHOOL

**QUALIFICATIONS:**

- Cheerful, kind, and compassionate; demonstrate genuine love and respect for children
- Mature member of a professional team; supportive of colleagues
- Enthusiasm for learning new skills
- Supportive of the mission of Coldwater Community Schools
- Patient and flexible
- Prompt and efficient; maintains regular attendance
- Maintains confidentiality
- Able to stand for significant periods of time, able to stoop and bend, tolerant of changing weather conditions
- Assist children with special needs

**HOURS:** APPROXIMATELY 2 HOURS PER DAY  
MONDAY THROUGH FRIDAY  
(WHEN SCHOOL IS IN SESSION)

**SALARY  
& BENEFITS:** PER CESPACONTRACT (Coldwater Educational Support Personnel Association)

**DEADLINE  
TO APPLY:** FEBRUARY 14, 2023 (or until position is filled)

**EXPECTED  
DATE OF HIRE:** IMMEDIATELY UPON BOARD APPROVAL

**APPLY TO:  
(INCLUDE LETTER OF  
INTEREST, RESUME, &  
REFERENCES)**

MRS. TOBI REARDON, PRINCIPAL  
JEFFERSON ELEMENTARY SCHOOL  
15VANS AVENUE  
COLDWATER, MI 49036  
REARTL@CCSCARDS.ORG

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**NOTICE HAS BEEN POSTED LOCALLY & ON DISTRICT WEBSITE**

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The Coldwater Community School District is an equal opportunity employer. Its hiring practices are in compliance with Title VI of the Civil Rights Act of 1964, Title IX of the Education Amendments of 1972k and Section 504 of the Rehabilitation Act of 1973, Subpart 84.5. No hiring practice shall discriminate against race, color, national origin, age, sex or handicap.