

PLEASE POST

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TO: ALL QUALIFIED CANDIDATES
FROM: OFFICE OF THE SUPERINTENDENT
REF: AQUATIC CENTER POSTING – LIFEGUARD
POSITION: LIFEGUARD POSITION

RESPONSIBILITIES:

- **MAINTAINS CONSTANT SURVEILLANCE OF PATRONS IN THE FACILITY; ACTS IMMEDIATELY AND APPROPRIATELY TO SECURE SAFETY OF PATRONS IN THE EVENT OF AN EMERGENCY.**
- **PROVIDES EMERGENCY TREATMENT AS REQUIRED UNTIL THE ARRIVAL OF EMERGENCY MEDICAL SERVICES.**
- **PRESENTS PROFESSIONAL APPEARANCE AND ATTITUDE AT ALL TIMES AND MAINTAINS A HIGH STANDARD OF CUSTOMER RELATIONS.**
- **PERFORMS MAINTENANCE DUTIES AS DIRECTED TO MAINTAIN A CLEAN AND SAFE FACILITY.**
- **PREPARES AND MAINTAINS APPROPRIATE ACTIVITY REPORTS.**
- **PERFORMS MISCELLANEOUS JOB-RELATED DUTIES AS ASSIGNED.**

MINIMUM JOB REQUIREMENTS:

- **HIGH SCHOOL AGE OR OLDER - WITH EXPERIENCE DIRECTLY RELATED TO THE DUTIES AND RESPONSIBILITIES SPECIFIED.**
- **CPR CERTIFIED**
- **CURRENT CERTIFICATION AS LIFEGUARD BY A RECOGNIZED SOURCE OF TRAINING.**

KNOWLEDGE, SKILLS AND ABILITIES REQUIRED:

- **ABILITY TO REACT CALMLY AND EFFECTIVELY IN EMERGENCY SITUATIONS.**
- **SKILL IN THE APPLICATION OF LIFEGUARDING SURVEILLANCE AND RESCUE TECHNIQUES.**
- **ABILITY TO PASS A PRE-EMPLOYMENT PHYSICAL SKILLS EVALUATION AS STIPULATED BY THE DEPARTMENT.**
- **ABILITY TO PREPARE ROUTINE ADMINISTRATIVE PAPERWORK.**
- **KNOWLEDGE OF CPR AND EMERGENCY MEDICAL PROCEDURES.**
- **ABILITY TO FOLLOW ROUTINE VERBAL AND WRITTEN INSTRUCTIONS.**
- **KNOWLEDGE OF CUSTOMER SERVICE STANDARDS AND PROCEDURES.**
- **OUTSTANDING SOCIAL SKILLS TO PROMOTE POSITIVE RELATIONS WITH COMMUNITY MEMBERS OF ALL AGES.**

SALARY: TO BE DETERMINED BASED ON EXPERIENCE/QUALIFICATIONS

**DEADLINE
TO APPLY: UNTIL POSITION IS FILLED**

**EXPECTED
DATE OF HIRE: IMMEDIATELY – PENDING VERIFICATION OF QUALIFICATIONS**

**SEND LETTER OF APPLICATION &
RESUME TO: ATTN: HOWARD (BUZZ) SHARPLEY – AQUATICS DIRECTOR
COLDWATER COMMUNITY SCHOOLS
401 SAUK RIVER DR.
COLDWATER MI 49036**

E-MAIL ADDRESS: sharplehm@ccscards.org

**CALL WITH
QUESTIONS: 517.279.5920**

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Its hiring practices are in compliance with Title VI of the Civil Rights Act of 1964,
Title IX of the Education Amendments of 1972 and Section 504 of the Rehabilitation Act of 1973,
Subpart 84.5. No hiring practice shall discriminate against race, color, national origin, age, sex or handicap.**